



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 5h

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer

MEETING DATE: December 7, 2015

SUBJECT: Establishing a Matching Retirement Savings Contribution for the Executive Officer in 2016

RECOMMENDATION

Adopt the attached resolution establishing a matching 401(a) retirement contribution for the Executive Officer for calendar year 2016.

SUMMARY

Management employees with the County of Napa are eligible for a \$1,000 annual employer contribution to a 401(a) retirement savings account. This amount has already been budgeted for the Executive Officer for the current fiscal year. Additionally, the Executive Officer has already been authorized to participate in the 401(a) retirement savings plan. However, and consistent with previous years, the annual contribution needs to be designated as a matching contribution in calendar year 2016 by way of the Commission adopting a new resolution. The Commission's unreserved fund balance at the beginning of the current fiscal year totaled \$245,825 and includes sufficient reserves to cover the \$1,000 cost of this contribution for the 2016 calendar year.

ATTACHMENT

- 1) Resolution Establishing the LAFCO Match in the County of Napa 401(a) Retirement Savings Plan for the 2016 Calendar Year

Juliana Inman, Chair
Councilmember, City of Napa

Greg Pitts, Commissioner
Councilmember, City of St. Helena

Joan Bennett, Alternate Commissioner
Councilmember, City of American Canyon

Diane Dillon, Vice Chair
County of Napa Supervisor, 3rd District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Keith Caldwell, Alternate Commissioner
County of Napa Supervisor, 5th District

Brian J. Kelly, Commissioner
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer

RESOLUTION NO. ____

**THE LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
CONSENTING TO THE PARTICIPATION OF LAFCO MANAGEMENT STAFF
IN THE COUNTY OF NAPA 401(a) RETIREMENT SAVINGS PLAN AND
ESTABLISHING THE LAFCO MATCH FOR THE 2016 CALENDAR YEAR**

WHEREAS, the Executive Officer of the Napa County Local Agency Formation Commission (hereinafter “LAFCO” and “Employer”) is a management employee of the County of Napa whose services are contracted out to LAFCO; and

WHEREAS, in 2002 LAFCO consented to the participation of LAFCO in the 401(a) Retirement Savings Plan (hereinafter “Plan”) established by Napa County, which provides in part that LAFCO shall determine, in its sole discretion, the amount of the Employer contribution to be made to the Plan during each Plan year and that the amount of the Employer contribution for each calendar year, if any, shall be established annually on or before January 1st of that calendar year by a duly adopted Resolution of the Employer, a copy of which shall be delivered to the Napa County Deferred Compensation Board of Control (hereinafter “Board of Control”); and

WHEREAS, the Plan also provides that upon the adoption of a Resolution identifying the amount of the Employer contribution for the next succeeding calendar year, the Employer shall, during said next succeeding calendar year, make a contribution in an amount equal to the contribution each Management, Confidential, and Non-Classified officer and/or employee who is a Participant in the Plan makes to the Employer's 457 Deferred Compensation Plan during that same calendar year (hereinafter the “Match”); provided, however, the Employer contribution to the 401(a) deferred compensation account of each Management, Confidential, and Non-Classified officer and/or employee who is a Participant in the Plan during any calendar year shall not exceed the amount set forth in said Resolution; and

WHEREAS, during fiscal year 2015-2016 LAFCO hereby agrees to establish a Match for calendar year 2016 pursuant to section 4.02-1 of the Plan.

NOW THEREFORE BE IT RESOLVED by LAFCO that, for calendar year 2016, it hereby approves up to a \$1,000 “Match” for each Management staff of LAFCO (presently the LAFCO Executive Officer) who are or become Participants in the Plan during 2016.

BE IT FURTHER RESOLVED that the Clerk of the Commission is directed to deliver a copy of this Resolution to the Board of Control.

The foregoing Resolution was duly and regularly adopted by the Local Agency Formation Commission of Napa County at a regular meeting of said Commission held on the 7th day of December, 2015 by the following vote:

AYES: _____

NOES: _____
ABSTAIN: _____
ABSENT: _____

Juliana Inman, Chair
Local Agency Formation Commission of Napa County

ATTEST:
Kathy Mabry
Clerk of the Commission

<p>APPROVED AS TO FORM Commission Counsel</p> <p>By: E-Signature Jennifer Gore</p> <p>Date:</p>
