



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**June 2, 2014**

**Agenda Item No. 5c (Consent/Action)**

May 22, 2014

**TO:** Local Agency Formation Commission

**FROM:** Laura Snideman, Executive Officer

**SUBJECT: Approval of Meeting Calendar for Second Half of 2014**

The Commission will consider approving a meeting calendar for the final six months of 2014. It is recommended the Commission schedule three regular meetings for August 4<sup>th</sup>, October 6<sup>th</sup>, and December 1<sup>st</sup>.

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The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires Local Agency Formation Commissions (LAFCOs) to adopt policies and procedures with respect to holding meetings. Government Code Section 56375(i) specifies LAFCOs must establish regulations to ensure meetings are conducted on a regular and orderly basis. It is the policy of LAFCO of Napa County ("Commission") to schedule regular meetings on the first Monday of each month as needed. All regular meetings shall be held in the Board Chambers at the County of Napa Administration Building with a start time of 4:00 P.M. The Commission may also schedule special meetings in conjunction with calendaring regular meetings as necessary. The Commission is directed to review and approve a meeting calendar every six months at the June and December meetings.

**A. Recommendation**

It is recommended the Commission approve a meeting calendar for the second half of 2014 consisting of the following regular dates: August 4<sup>th</sup>, October 6<sup>th</sup>, and December 1<sup>st</sup>.

**B. Discussion**

The Commission's expected workload through the end of the calendar year justifies holding regular meetings in August, October, and December. Markedly, staff anticipates the majority of the Commission's workload over the next six months will be dedicated to processing boundary change proposals as well as completing the agency's scheduled individual sphere of influence updates for the Napa Sanitation District, Congress Valley Water District, and Silverado Community Services District.

Attachments: none

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Joan Bennett, Vice Chair  
Councilmember, City of American Canyon

Greg Pitts, Commissioner  
Councilmember, City of St. Helena

Juliana Inman, Alternate Commissioner  
Councilmember, City of Napa

Brad Wagenknecht, Commissioner  
County of Napa Supervisor, 1st District

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County of Napa Supervisor, 4th District

Mark Luce, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Brian J. Kelly, Chair  
Representative of the General Public

Gregory Rodeno, Alternate Commissioner  
Representative of the General Public

Laura Snideman  
Executive Officer