



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY  
REGULAR MEETING MINUTES OF MONDAY, JUNE 2, 2025**

**1. WELCOME AND CALL TO ORDER; ROLL CALL**

Chair called the regular meeting of June 2, 2025 to order at 2:03 PM.

At the time of roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Kenneth Leary, Chair	Joelle Gallagher ( <i>voting until 2:12pm</i> )	Brendon Freeman, Executive Officer
Beth Painter, Vice Chair	Eve Kahn	Dawn Mittleman Longoria, Assistant Executive Officer ( <i>Absent</i> )
Anne Cottrell	David Oro	Gary Bell, Commission Counsel
Paul Dohring		Stephanie Pratt, Clerk/Jr. Analyst
Belia Ramos ( <i>2:12pm arrival</i> )		

**2. PLEDGE OF ALLEGIANCE**

Commissioner Dohring led the Pledge of Allegiance.

**3. OATH OF OFFICE FOR NEW COMMISSIONER PAUL DOHRING**

Counsel Bell performed the Oath of Office for Commissioner Dohring.

**4. DISCLOSURES UNDER POLITICAL REFORM ACT/LEVINE ACT**

**5. APPROVAL OF AGENDA**

The Chair considered approving the Agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members of the Commission or staff.

It was concluded that Item 7 on the Agenda would be removed until former Commissioner Mohler would be able to attend in order to honor her appropriately.

Upon motion by Commissioner Dohring and second by Vice Chair Painter, the Commission unanimously adopted the adjusted agenda by the following vote:

**VOTE:**

**AYES: LEARY, PAINTER, COTTRELL, DOHRING, GALLAGHER**

**NOES: NONE**

**ABSENT: RAMOS**

**ABSTAIN: NONE**

**6. PUBLIC COMMENTS**

Chair Leary invited members of the audience to provide public comment. No comments were received.

**7. RECOGNITION OF SERVICE: MARGIE MOHLER (*CONTINUED*)**

## 8. CONSENT ITEMS

### Action Items:

- a) Approval of Meeting Minutes: June 2, 2025 Regular Meeting
- b) Approval of Budget Adjustment No. 2 for Fiscal Year 2024-25

### Receive Report for Information Only:

- c) Third Quarter Budget Report for Fiscal Year 2024-25
- d) Strategic Plan and Work Program Progress Report
- e) Current and Future Proposals

Chair Leary invited members of the audience to provide public comment. No comments were received.

Upon motion by Vice Chair Painter and second by Commissioner Gallagher, the Commission unanimously approved the consent items by the following vote:

### VOTE:

AYES: LEARY, PAINTER, COTTRELL, DOHRING, GALLAGHER  
NOES: NONE  
ABSENT: RAMOS  
ABSTAIN: NONE

## 9. PUBLIC HEARING ITEM

### a) Final Budget for Fiscal Year 2025-26, Amendment to the Schedule of Fees and Deposits, and Work Program for Fiscal Year 2025-26

The Commission considered the following actions: (1) adopt the final budget for fiscal year 2025-26 by resolution (Attachment 1); (2) amend the *Schedule of Fees and Deposits* by resolution (Attachment 2); and (3) adopt a Work Program for fiscal year 2025-26 by resolution (Attachment 3).

Going forward Staff will provide verbal updates during Executive Officer reports and regularly update the work program as a living document, bringing it to the Commission when significant changes occur. At a future meeting, the Commission will receive more information on the process for adding special districts to the LAFCO board, including comparisons with similarly sized LAFCOs like Sonoma. An ad hoc committee discussion to explore this topic will be placed on a future agenda.

Chair Leary invited members of the audience to provide public comment. No comments were received.

Upon motion by Vice Chair Painter and second by Commissioner Cottrell, the Commission adopted to adopt the final budget for fiscal year 2025-26 by resolution, amend the *Schedule of Fees and Deposits* by resolution, and adopt a Work Program for fiscal year 2025-26 by resolution, by the following roll call vote:

### VOTE:

AYES: LEARY, PAINTER, COTTRELL, DOHRING, RAMOS  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**10. ACTION ITEMS**

**a) Partrick Road No. 7 Annexation to the Napa Sanitation District and Associated CEQA Findings**

The Commission considered a proposal for the annexation of one parcel along with the adjacent portion of right-of-way totaling approximately 2.2 acres in size to the Napa Sanitation District. The affected territory is located at 1193 Partrick Road and the parcel is identified as Assessor Parcel Number 050-060-007. The annexation is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines sections 15282(k) and 15303.

Upon motion by Commissioner Cottrell and second by Vice Chair Painter, the Commission unanimously approved the action item by the following vote:

**VOTE:**

**AYES:** LEARY, PAINTER, COTTRELL, DOHRING, RAMOS  
**NOES:** NONE  
**ABSENT:** NONE  
**ABSTAIN:** NONE

**b) Legislative Report and Proposed Positions on Bills**

The Commission received a report from Executive Officer Freeman on legislative items affecting LAFCOs and considered a recommendation to authorize the Executive Officer to submit letters to the Legislature in support of Assembly Bill 1156 and in opposition to Senate Bill 777. Vice Chair Painter will submit a letter of opposition and report findings at the next meeting.

Upon motion by Commissioner Cottrell and second by Commissioner Ramos, the Commission unanimously approved the action item by the following vote:

**VOTE:**

**AYES:** LEARY, PAINTER, COTTRELL, DOHRING, RAMOS  
**NOES:** NONE  
**ABSENT:** NONE  
**ABSTAIN:** NONE

**c) Consider Establishment of an Ad Hoc Subcommittee on Unincorporated Islands**

The Commission considered establishing an ad hoc subcommittee and appointing two members to advise staff with activities related to unincorporated islands. Vice Chair Painter agreed to serve and emphasized the need to review the 1980 property tax sharing agreement, noting it may have been superseded by the 2014 Napa Pipe development agreement, as will Commissioner Ramos. It was noted that this ad hoc will likely need a 2x2 meeting.

Upon motion by Commissioner Cottrell and second by Commissioner Dohring, the Commission approved the action item by the following vote:

**VOTE:**

**AYES:** LEARY, PAINTER, COTTRELL, DOHRING, RAMOS  
**NOES:** NONE  
**ABSENT:** NONE  
**ABSTAIN:** NONE

**11. EXECUTIVE OFFICER REPORT**

Executive Officer Freeman reported that he will be attending the upcoming CSDA Conference.

**12. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS**

**13. ADJOURNMENT at 3:10 PM TO NEXT SCHEDULED MEETING**

Monday, August 4, 2025, at 2:00 P.M. at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3rd floor, Napa, CA 94559.

Kenneth Leary  
Kenneth Leary (Aug 7, 2025 16:14:31 PDT)

Kenneth Leary, LAFCO Chair

ATTEST:

Brendon Freeman

Brendon Freeman, Executive Officer

Prepared by:

Stephanie J Pratt

Stephanie Pratt, Clerk/Jr. Analyst









# LAFCO Approved Minutes for 6-2-25

Final Audit Report

2025-08-07

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