



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

1754 Second Street, Suite C  
Napa, California 94559  
Phone: (707) 259-8645  
[www.napa.lafco.ca.gov](http://www.napa.lafco.ca.gov)

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**Agenda Item 8b (Consent/Action)**

**TO:** Local Agency Formation Commission

**FROM:** Brendon Freeman, Executive Officer *BF*

**MEETING DATE:** June 2, 2025

**SUBJECT:** Approval of Budget Adjustment No. 2 for Fiscal Year 2024-25

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**SUMMARY AND RECOMMENDATION**

This is a consent item for formal action. Accordingly, if interested, the Commission is invited to pull this item for additional discussion with the concurrence of the Chair.

Staff recommends the Commission approve Budget Adjustment No. 2 for fiscal year 2024-25, included as Attachment 1, increasing expense account 52140 (Legal Services) by \$15,000. This budget adjustment is needed to cover abnormally high usage of Commission Counsel for special projects that required intensive research and a higher demand for legal advisement than is typical in a given fiscal year. The \$15,000 increase in budgeted expenditures would be offset by drawing down reserves.

**ATTACHMENTS**

- 1) Budget Adjustment No. 2 for FY 2024-25
- 2) FY 2024-25 Budget with Adjustment No. 2

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Beth Painter, Vice Chair  
Councilmember, City of Napa

Paul Dohring, Commissioner  
Councilmember, City of St. Helena

David Oro, Alternate Commissioner  
Councilmember, City of American Canyon

Anne Cottrell, Commissioner  
County of Napa Supervisor, 3rd District

Belia Ramos, Commissioner  
County of Napa Supervisor, 5th District

Joelle Gallagher, Alternate Commissioner  
County of Napa Supervisor, 1st District

Kenneth Leary, Chair  
Representative of the General Public

Eve Kahn, Alternate Commissioner  
Representative of the General Public

Brendon Freeman  
*Executive Officer*





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## Fiscal Year 2024-25 Adjusted Budget

Adjustment No. 2 Presented on June 2, 2025

Expenses	FY 2021-22		FY 2022-23		FY 2023-24		FY 2024-25
	Final Budget	Actual	Final Budget	Actual	Adjusted Budget	Estimate	Adjusted Budget
<b>Salaries and Benefits</b>							
<u>Account</u>	<u>Description</u>						
51210	12,500	12,300	15,200	12,690	16,000	15,750	18,000
51300	250	205	250	181	250	228	300
51305	500	525	500	583	1,100	967	700
	<b>Total Salaries &amp; Benefits</b>						
	13,250	13,030	15,950	13,454	17,350	16,946	19,000
<b>Services and Supplies</b>							
<u>Account</u>	<u>Description</u>						
52100	439,901	408,954	509,844	429,510	559,015	574,797	614,588
52125	7,500	6,847	7,500	7,742	7,500	8,039	7,500
52130	24,489	24,489	23,974	23,974	34,309	32,015	27,746
52131	1,837	1,837	1,685	1,692	2,000	2,000	2,757
52140	25,000	22,000	35,000	32,402	35,000	36,195	50,000
52310	-	-	10,000	-	105,000	20,662	127,754
52345	300	150	300	150	300	-	300
52515	1,930	1,930	1,930	629	3,062	1,762	1,512
52600	4,000	2,784	4,000	2,740	3,500	2,994	3,000
52605	31,322	28,234	25,995	25,995	26,775	26,775	27,570
52700	578	578	638	638	716	716	922
52800	2,000	1,485	3,000	1,667	5,000	4,397	3,000
52830	1,000	1,100	1,000	1,282	750	1,133	1,000
52835	200	150	200	-	150	100	200
52900	10,000	-	15,000	8,937	12,500	11,183	20,000
52905	500	-	1,000	-	2,000	201	1,000
53100	1,000	400	1,000	1,282	2,000	1,192	2,500
53110	500	100	150	-	100	-	100
53115	-	119	119	119	119	-	119
53120	2,934	2,934	3,078	3,078	3,332	3,332	3,411
53205	1,500	1,950	2,000	1,540	2,400	1,837	2,500
53410	-	38	-	-	571	-	-
53415	225	225	225	-	225	-	225
53650	250	33	-	316	760	594	1,000
	<b>Total Services &amp; Supplies</b>						
	556,966	506,337	647,638	543,693	807,084	729,924	898,704
	<b>EXPENSE TOTALS</b>						
	570,216	519,367	663,588	557,147	824,434	746,870	917,704

