



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**February 3, 2014**  
**Agenda Item No. 7c (Action)**

January 29, 2014

**TO:** Local Agency Formation Commission

**FROM:** Jacqueline Gong, LAFCO Counsel

**SUBJECT: Approval of Budget Amendment for Contract for Interim Executive Officer Services**

The recruitment of the Executive Officer position which became vacant on September 6, 2013 is still ongoing. The contract with Peter Banning for interim executive officer services is about to expire, and at its meeting of February 3, 2014, the Commission will consider approval of an amendment to extend his contract for a limited period pending completion of the recruitment process. The Commission recently reallocated appropriations in the amount of \$48,000 from the Salaries and Wages Account to the Consulting Services Account for payment of his current contract costs. In anticipation of the Commission's approval of the contract amendment, the Commission must reallocate appropriations in the amount of an additional \$13,500 for payment of amended contract costs.

**A. Alternatives for Action**

The following alternative actions are available to the Commission.

**Alternative Action One:**

Approve an amendment to the current fiscal year budget to reallocate appropriations in the amount of \$13,500 from the Salaries and Wages Account (Account No. 51100) to the Consulting Services Account (Account No. 52310) to cover the estimated costs associated with the contract amendment and direct Commission Counsel to pursue with the County Auditor-Controller the necessary steps for implementing this budget appropriation.

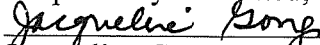
**Alternative Action Two:**

Continue the item to the next regular meeting and provide direction to staff with respect to providing additional information as needed.

**B. Recommendation**

It is recommended the Commission take the action provided in Alternative One above.

Respectfully submitted,

  
Jacqueline Gong, Commission Counsel

pan Bennett, Vice Chair  
ouncilmember, City of American Canyon

reg Pitts, Commissioner  
ouncilmember, City of St. Helena

uliana Inman, Alternate Commissioner  
ouncilmember, City of Napa

Brad Wagenknecht, Commissioner  
County of Napa Supervisor, 1st District

Bill Dodd, Commissioner  
County of Napa Supervisor, 4th District

Mark Luce, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Brian J. Kelly, Chair  
Representative of the General Public

Gregory Rodeno, Alternate Commissioner  
Representative of the General Public

Peter Banning  
Acting Executive Officer