



Local Agency Formation Commission of Napa County
Subdivision of the State of California

1030 Seminary Street, Suite B
Napa, California 94559
Telephone: (707) 259-8645
Facsimile: (707) 251-1053
<http://napa.lafco.ca.gov>

June 4, 2012

Agenda Item No. 5e (Consent/Information)

May 28, 2012

TO: Local Agency Formation Commission

FROM: Kathy Mabry, Secretary

SUBJECT: Report on 2012 CALAFCO Staff Workshop

The Commission will receive a report summarizing the CALAFCO Staff Workshop in Murphys, CA, April 25-27, 2012. The report is being presented to the Commission for information only.

A. Information

On April 25-27, 2012, the Commission Secretary attended the 2012 CALAFCO Staff Workshop held at Ironstone Vineyards and Conference Center in Murphys, CA. The Staff Workshop was hosted by Calaveras County LAFCO, and was well attended with 37 LAFCO's in attendance.

The program committee provided a range of sessions highlighted by an opening discussion involving shared services and/or the potential consolidation of local agencies, a topic many LAFCO's are becoming familiar with lately, based on attendee feedback. General sessions included topics covering protest proceedings, disadvantaged unincorporated communities, mapping/GIS and regional planning. The program committee agendaized several sessions aimed specifically at clerks; many of which were presented and/or moderated by Bay Area LAFCO clerks, and are listed below:

- *Technology for LAFCO Clerks* (Napa LAFCO's website was used as an example)
- *Records Management - Necessary Steps for Transparency, Compliance and Business Continuity Planning*
- *State Board of Equalization*
- *Regional Collaboration Amongst LAFCO's – "Friends with Benefits"*
- *Clerkin' Round the County: LAFCO Clerks and County Staff*

In addition, Napa LAFCO won 1st Place at the Mini Wine & Beer Competition in the White Wine category for its entry of John Anthony Vineyards 2011, Sauvignon Blanc.

As referenced, the topic of shared services and regional collaboration were central discussion points at the Staff Workshop. Many LAFCO's in attendance noted that cost-savings have become prominent factors for not only the local agencies they oversee, but also within their own agency due to the economy. This includes San Bernardino LAFCO sharing staffing resources with Orange and Riverside LAFCO's to help limit expenses.

Lewis Chilton, Chair
Councilmember, Town of Yountville

Joan Bennett, Commissioner
Councilmember, City of American Canyon

Juliana Inman, Alternate Commissioner
Councilmember, City of Napa

Brad Wagenknecht, Vice Chair
County of Napa Supervisor, 1st District

Bill Dodd, Commissioner
County of Napa Supervisor, 4th District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Commissioner
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer

B. Commission Review

This item has been agendaized as part of the consent calendar for information only.

Attachment: 2012 CALAFCO Staff Workshop Program

2012 CALAFCO Staff Workshop

LAFcos in a Brave New World



April 25 – 27, 2012
Murphys, Calaveras County, CA



The Details

CALAFCO University

Murphys Suites
Shared Services and Service Efficiencies
 Tuesday, April 24, 2012*
 1:00 p.m. to 5:00 p.m.

Mobile Workshop

Visit the Historic Utica Power Authority
 Power and Water System
 Wednesday, April 25, 2012*
 7:45 a.m. – 1:30 p.m.

Workshop Registration

Tuesday, April 24, 2012
 Murphys Suites
 11:30 a.m. – 5:00 p.m.

Wednesday, April 25, 2012
 Murphys Suites
 7:00 a.m. – 10:00 a.m.
 Ironstone Vineyards
 11:00 a.m. – 5:00 p.m.

Thursday, April 26, 2012
 Ironstone Vineyards
 8:00 a.m. – Noon

Workshop Refreshments

Culinary Center – Ironstone Vineyards

Breakfast

Thursday (7:00 – 8:00 a.m.)
 Friday (7:30 – 9:00 a.m.)

Lunch

Thursday (12:30 – 1:45 pm)

CALAFCO Reception and Dinner

Wednesday
 5:30 – 6:30

Includes no host bar

Mini Wine & Beer Competition Reception

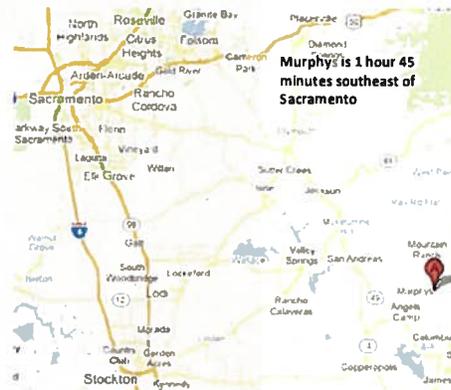
Thursday
 Murphys Suites – 5:00 – 6:30 pm
Dinner on your own

* Advanced registration and fee required

Murphys, California



Explore all Murphys has to offer at
www.visitmurphys.com



Special Thanks

Workshop Host

Calaveras LAFCo & EO John Benoit

Program Committee

Joyce Crosthwaite, Benjamin Legbandt,
 Clark Alsop, Marjorie Blom, Bob Braitman,
 David Church, SR Jones, Oxana Kolomitsyna,
 Amy Mickelson, Neelima Palacherla,
 Jennifer Stephenson, Lou Ann Texeira, Gary
 Thompson, Hedy Beltary, Holly O. Whatley,
 Emmanuel Abello, Kate Sibley, Paige
 Hensley, Debbie Schubert.

CALAFCO Staff

Bill Chiat, Executive Director
 Jamie Szutowicz, Executive Assistant
 Lou Ann Texeira, Executive Officer

Front Cover Photo

Beau Smith, Sculptor
 Copper Frog Panning for Gold
www.beautifulfrog.com

Wednesday, April 25th

7:45 a.m. – 1:30 p.m.

Mobile Workshop

Meet at Murphys Suites

1:30 p.m.

Workshop Welcome

Anita Paque, Calaveras LAFCo Chair
Supervisor Merita Callaway, Calaveras County

1:45 p.m. – 2:45 p.m.

Opening Session

"Earth has no sorrow that earth cannot heal."

The Pitfalls of Breaking Down Barriers

In an era of increased public scrutiny of collective bargaining agreements and the potential for LAFCo to play a major role in dissolutions and disincorporation, LAFCo staff must be informed of the issues and the potential pitfalls. The debate will explore the public policy implications of LAFCo's role in the renegotiation of employee benefit agreements as they pertain to shared services and/or the potential consolidation of local agencies.

Speaker: Nick Berardino
Moderator: Ben Legbandt
Location: Alhambra Music Room

3:00p.m. – 5:00 p.m.

Roundtable Discussions

Executive Officers Lou Ann Texeira
Alhambra Music Room

Legal Counsel Clark Alsop
Murphys Suites

Analysts Heritage Room

Clerks Candie Fleming
Placer Room

Associate Members Bruce Baracco

5:30 p.m.

Reception and Dinner

Culinary Center – Ironstone Vineyards

Thursday, April 26th

8:00 a.m. – 9:15 a.m.

Concurrent Sessions

"Few things are harder to put up with than the annoyance of a good example"

LAFCo Initiated Actions: Calaveras Sphere Success

This session will be a case study of a successful and collaborative SOI initiated by Calaveras LAFCo for the City of Angels Camp. Speakers will present their "take" on the issues.

Speakers: Beverly Burr, Burr Consulting,
David Hanham, Planning Director
City of Angels Camp, Tad Winans,
Landowner, and Anita Paque,
Calaveras LAFCo Chair

Moderator: John Benoit, Calaveras LAFCo

Location: Alhambra Music Room

"When we try to pick out anything by itself, we find it hitched to everything else in the Universe"

Protesting the Protest Provisions

The LAFCo protest proceedings are scattered throughout conflicting sections of State Law. The San Diego LAFCo staff volunteered to rewrite the confusing and troublesome statutes for CALAFCO. This workshop session will provide an update about this much needed legislative project.

Speakers: William D. Smith, Special Consultant
and Harry Ehrlich, Legislative
Director, San Diego LAFCo

Location: Heritage Room

"The power of imagination makes us infinite."

Technology for LAFCo Clerks

Jamie Spooner, Planeteria, will discuss design and technology elements to be considered in a LAFCo web site redesign and provide an overview on current trends in public agency web sites with special emphasis on ADA compliance. Joe Serrano will demonstrate the powerful features of Prezi, a new presentation software.

Speakers: Jamie Spooner, Joe Serrano
Moderator: Emmanuel Abello, Santa Clara
LAFCo

Location: Placer Room

Thursday, April 26th

9:30 a.m. – 10:45 a.m.

Concurrent Sessions

"The clearest way into the Universe is through a forest wilderness."

Mapping Matters: Creating and Maintaining Boundaries in GIS

Don't have digital maps for districts or cities? Have them but don't know if they are accurate or up to date? Learn about resources, partnerships and best practices for creating, verifying and maintaining boundaries in GIS. The session will demonstrate how Santa Clara LAFCo currently uses its mapping data and will highlight the potential for exciting new uses that further LAFCo's mission. You will see why mapping matters!

Speakers: Greg Bazhaw, Planner/GIS Administrator, Santa Clara County; Dunia Noel, Santa Clara LAFCo

Moderator: Neelima Palacherla, Santa Clara LAFCo

Location: Alhambra Music Room

"Not blind opposition to progress, but opposition to blind progress..."

The Hub or the Spoke – LAFCo's role in regional planning

A discussion of how LAFCo fits into the realm of regional planning. Following the descriptions of the regional planning duties of counties and councils of governments, an attorney knowledgeable of the planning obligations of local governments and LAFCo will provide a broad perspective on this increasingly timely issue.

Speakers: Patrick Roche, Contra Costa County Planning, Andy Chesley, San Joaquin COG; Michael Colantuono, Esq., Colantuono & Levin PC

Moderator: Bob Braitman, Santa Barbara LAFCo

Location: Alhambra Music Room

"One day's exposure to mountains is better than a cartload of books."

Records Management – Necessary Steps for Transparency, Compliance and Business Continuity Planning

As small independent agencies, LAFCos are often challenged by lacking guidelines on what records to keep and what to destroy from the filing system. Added to that, the sheer volume of electronic information exchange on a daily basis leaves obscurity for some as to what is even considered a record. Join us for an informative session covering:

- ♦ Legal definition of a record
- ♦ Addressing public records requests
- ♦ Instituting records policy; retention schedule
- ♦ Business continuity planning through digital records management

Speakers: Matthew Richardson, Best Best & Krieger LLP; Benjamin Legbandt, Orange County LAFCo; Hedy Belttary, Incrementum

Location: Placer Room

11:00 a.m. – 12:30 p.m.

General Session

"No right way is easy in this rough world. We must risk our lives to save them"

Disadvantaged Unincorporated Communities

A brief legislative history on SB 244, followed by some examples of "boots on the ground" implementation of SB 244, including the challenges presented for full implementation and some best practices tips.

Speakers: Jim Glaser, San Joaquin LAFCo; Kathy Rollings McDonald, San Bernardino LAFCo; Brian Augusta, California Rural Legal Assistance

Moderator: Holly Whately, Colantuono & Levin

Location: Alhambra Music Room

Thursday, April 26th

2:00 p.m. – 3:15 p.m.

Concurrent Sessions

"God has to nearly kill us sometimes to teach us lessons."

New Normal: How the Economy is Affecting Service Provision

The session covers four issues: 1) the current economics in California as it relates to local governments, and trends and futures regarding revenue sources; 2) a case study from Plumas County examining fiscal challenges faced by local governments and the impact on service provision; 3) an overview of the Government Performance and Accountability Act initiative that, among other things, would provide new authority and incentives for integrated services intended to change the culture of governance in California by reengineering how budgets and policy decisions are made, implemented and kept accountable; and 4) innovative solutions to providing cost efficient services.

Speakers: Michael Coleman, League of California Cities, Supervisor Robert Meacher, Plumas County, Fred Silva, California Forward, Pete Peterson, Davenport Institute/Common Sense California

Moderator: Oxana Kolomitsyna & Jennifer Stephenson, Policy Consulting Associates

Location: Alhambra Music Room

"Few are altogether deaf to the preaching of pine trees."

Conditioning SOI – The New Future??

This session examines a case study with the City of Pismo Beach. An agreed upon MOA between the County and City and local policy provided the basis for adding conditions to the City's SOI. Among the conditions were establishing an adequate, reliable and sustainable water supply prior to an annexation application, prohibition on the use of a particular groundwater basin, documented safe yields on any other basins, phasing future annexation applications to encourage a logical and orderly development pattern, documenting existing build out potential, preserving open space and agricultural lands with conservation easements, and requiring a lot-line adjustment.

Speakers: David Church, AICP and Mike Prater, Analyst, San Luis Obispo LAFCo; and Jon Biggs, City of Pismo Beach, Community Development Director

Location: Heritage Room

"In every walk with nature one receives far more than he seeks."

State Board of Equalization

LAFCo clerks have frequent communication with the State Board of Equalization (BOE)—but what really is the BOE, and how does LAFCo work fit into that large department, which handles all taxes and fees for the State? In this session, Ralph Davis, Manager of the Tax Area Services Section of the Property and Special Taxes Department (this is where LAFCo comes in), will guide us through the intricacies of his section's work and answer questions about coming changes. Bring your probing questions!

Speakers: Ralph Davies, David Yeung, Nikkole Thorn, Anna Marie Price, State Board of Equalization

Moderator: Cynthia Olson, Sonoma LAFCo

Location: Placer Room

3:30 p.m. – 4:45 p.m.

Concurrent Sessions

"It is always sunrise somewhere"

SB 89 – Are Incorporations and Annexations Extinct?

The session will focus on the significant impact that SB 89 has had on city incorporations and annexations that have occurred since 2004, and for future incorporations and annexations as well as the status of legislative efforts to reverse those impacts. Additionally, the session will hear a firsthand report about how the newest city in California has been impacted by SB 89, and the challenges that this city now faces, including possible disincorporation after losing 40% of its General Fund revenue.

Speakers: Michael Coleman, League of California Cities, Steve Harding, City Manager, City of Jurupa Valley

Moderator: Gary Thompson, GST Consulting

Location: Alhambra Music Room

Friday, April 27th

"Wild ducks make a lot of noise, but they also have the sense to benefit from occasionally flying in formation"

Regional Collaboration Amongst LAFcos – "Friends with Benefits"

Regional collaboration among agencies may be nothing new – but innovative and "friendly" partnerships are proving to be essential in these tough economic times. Find out firsthand from your LAFco peers how they are collectively meeting together to: a) share best practices; b) discuss topics of common interest; and c) explore ways to leverage outside resources and expertise.

Speakers: Mona Palacios, Alameda LAFco; Sandy Hou, Alameda LAFco; Kathy Rollings McDonald, Executive Officer, San Bernardino LAFco

Moderator: Marjorie Blom, Stanislaus LAFco

Location: Heritage Room

Friday, April 27th

9:00 a.m. – 10:15 a.m.

Concurrent Sessions

"The mountains are calling and I must go."

Call for Leadership: Meeting adaptive challenges of organizational change

The new reality in which local agencies operate is opening innovative doors to collaboration and sharing services and resources amongst agencies. Conversations are beginning to occur amongst agencies that were unheard five years ago. And often LAFco serves as the catalyst or facilitator of those conversations for shared services, facilities and resources. These groundbreaking agreements help bring financial and service-level stability to local agencies, but they also require leadership practices which move people beyond solving technical problems. Join us as we explore the practices of adaptive leadership.

Speaker: Bill Chiat, CALAFco Executive Director

Location: Heritage Room

"The sun shines not on us but in us."

Special District Services: Best Practices for Reviewing Service Providers

The session examines tools and methodologies LAFcos use to evaluate the overall performance of small special districts. The Legislative Analyst's Office recently issued a report which concluded that in some cases smaller districts operate less efficiently and with less accountability than larger districts. It also concluded that while LAFcos are generally well positioned to review effectiveness and accountability, our general approach toward evaluation has limitations.

Speakers: Martha Poyatos, San Mateo LAFco; Kathy Rollings McDonald, San Bernardino LAFco

Moderator: SR Jones, Nevada LAFco

Location: Heritage Room

"I will follow my instincts, and be myself for good or ill."

Clerkin' Round the County: LAFco Clerks and County Staff

LAFcos are supposed to be independent of counties now—but how independent are we when we need those services that only county departments can provide? We will focus on the symbiotic relationships that LAFcos must by necessity have with various county departments. And then there are the LAFcos that are still embedded in their counties, sharing personnel, space, and equipment. Join a lively discussion about how to make the most of the partnerships.

Speakers: Marjorie Blom, Jerome Keene, Sharon Anderson

Moderator: Kate Sibley, Contra Costa LAFco

Location: Placer Room

10:30 a.m. – Noon

Legislative and CALAFco Update

"Between every two pines is a doorway to a new world."

The latest and greatest legislative news from Sacramento and what's happening with CALAFco, including the recruitment for a new executive director.

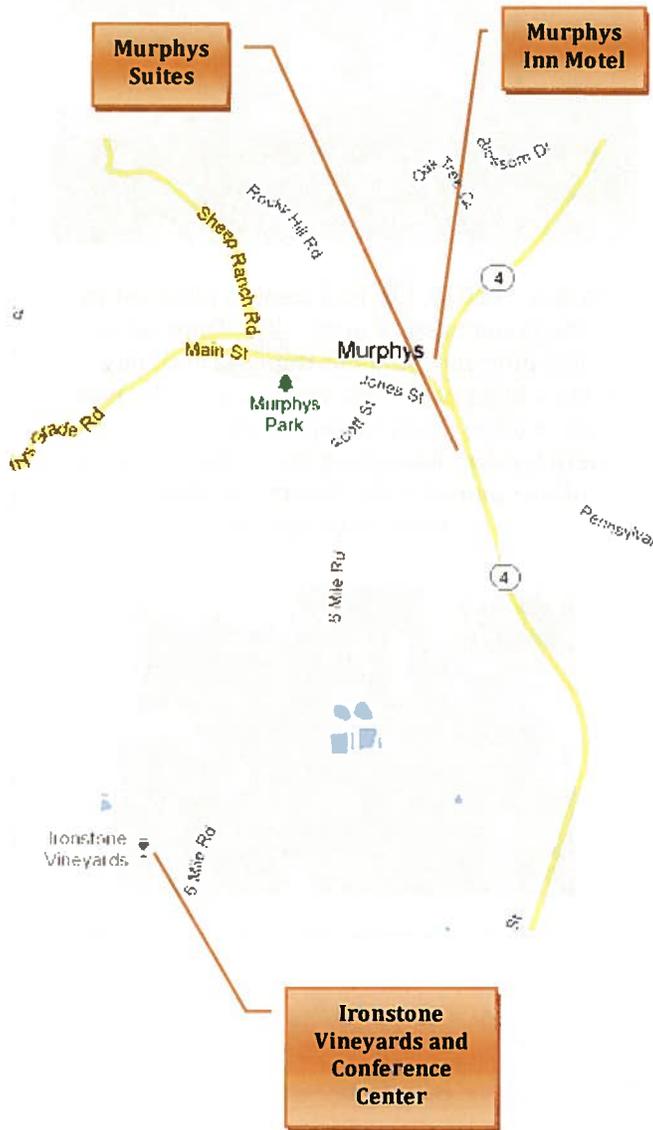
Speakers: Bill Chiat, Harry Ehrlich and Lou Ann Texeira

Location Map and Sponsors

Workshop Locations

Ironstone Vineyards is located 1.6 miles southwest of the Murphys Suites at 1894 6 Mile Road.

Outstanding shops and restaurants are located all along Main Street.



Workshop Sponsors

Thank you to the Sponsors who make the Workshop possible. Their support ensures quality educational workshops from CALAFCO.

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Orange County Employees Association

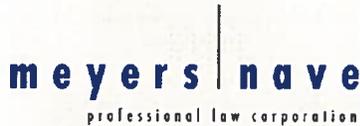


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Thank you for your support



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In loving memory of Clarissa



In May of 2010, Clarissa went to join Cass in the green pasture in the sky. They were Murphys most famous donkeys and they were a huge part of the community. The pair were often referred to in guide books and were known throughout the region. Visitors often stopped with carrots and affection. They will be missed.



*Thanks for visiting Murphys
Have a safe trip home*

**See you at the CALAFCO Annual Conference
in Monterey on October 3-5, 2012**