



**Local Agency Formation Commission of Napa County  
Subdivision of the State of California**

1700 Second Street, Suite 268  
Napa, California 94559  
(707) 259-8645 Telephone  
<http://napa.lafco.ca.gov>

Bill Dodd, Chair  
Lewis Chilton, Vice Chair  
Juliana Inman, Commissioner  
Brian J. Kelly, Commissioner  
Brad Wagenknecht, Commissioner  
Joan Bennett, Alternate Commissioner  
Mark Luce, Alternate Commissioner  
Gregory Rodeno, Alternate Commissioner

**REGULAR MEETING AGENDA**

Monday, April 4, 2011

County of Napa Administration Building  
1195 Third Street, Board Chambers  
Napa, California 94559

**1. CALL TO ORDER; ROLL CALL: 4:00 P.M.**

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA REVIEW**

Requests by Commissioners to re-arrange agenda items will be considered by the Chair at this time.

**4. PUBLIC COMMENTS**

In this time period, anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

**5. CONSENT ITEMS**

All items calendared as consent are considered ministerial or non-substantive. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

**a) Meeting Minutes (Action)**

The Commission will consider approving draft meeting minutes prepared for the February 7, 2011 meeting.

**b) Current and Future Proposals (Information)**

The Commission will receive a report summarizing current and future proposals. The report is being presented for information. One new proposal has been submitted since the February 7, 2011 meeting.

**c) Assembly Committee on Local Government Hearing on LAFCOs (Information)**

The Commission will receive a publication prepared by the California Association of Local Agency Formation Commissions as part of its recent presentation to the Assembly Committee on Local Government. The publication provides a primer on LAFCOs' principal duties and objectives and is being presented for information.

**6. PUBLIC HEARING ITEMS**

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

**a) Final Report on the Lake Berryessa Region Municipal Service Review**

The Commission will receive a final report on its scheduled municipal service review on the Lake Berryessa region. Affected agencies include the Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, and the Spanish Flat Water District. The report is being presented for filing. The Commission will also consider adopting a resolution confirming the determinative statements in the report, including a recommendation to reorganize the Napa Berryessa Resort Improvement District into a community services district.

**6. PUBLIC HEARING ITEMS CONTINUED...**

**b) Proposal to Reorganize the Napa Berryessa Resort Improvement District into the Napa Berryessa Community Services District**

The Commission will consider (a) initiating and (b) approving a proposal to reorganize the Napa Berryessa Resort Improvement District into a new community services district with the same boundary, duties, powers, assets, and liabilities. The reorganization is consistent with the recommendation of a municipal service review for the affected region and would position the agency to provide additional services – subject to future approval – consistent with the evolving needs of the community. Reorganization is also expected to facilitate transitioning governance from a dependent board, comprised of the County of Napa Board of Supervisors, to an independent board, comprised of locally elected registered voters.

**c) Proposed Budget for Fiscal Year 2011-2012**

The Commission will consider adopting a proposed budget setting operating expenses and revenues for the 2011-2012 fiscal year. The proposed budget is identical to a draft approved by the Commission in February and subsequently circulated for review. Budgeted expenses total \$422,522; an amount that represents a 2.2% increase over the current fiscal year. Budgeted revenues total \$395,441 with the remaining shortfall (\$27,081) to be covered by drawing down on agency reserves.

**7. ACTION ITEMS**

Items calendared for action do not require a public hearing before consideration by the Commission. Applicants may address the Commission. Any other member of the public may receive permission to provide comments on any item at the discretion of the Chair.

**a) Proposed Revisions to the Commission's General Policy Determinations and Policy on Outside Service Agreements along with the Creation of a New Application Packet**

The Commission will consider approving revisions to the agency's *General Policy Determinations and Policy on Outside Service Agreements*. The Commission will also consider approving the creation of a new application packet for processing all changes of organization.

**8. DISCUSSION ITEMS**

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

**a) Legislative Report**

The Commission will receive a report on the first year of the 2011-2012 session of the California Legislature as it relates to bills directly or indirectly effecting Local Agency Formation Commissions. The Commission will also receive an update on efforts to amend California Government Code Section 56133 to provide more flexibility to LAFCOs in authorizing new or extended services outside spheres of influence.

**b) Update on the Countywide Law Enforcement Services Municipal Service Review**

The Commission will receive an update from staff on LAFCO's scheduled municipal service review on countywide law enforcement services.

**9. EXECUTIVE OFFICER REPORT**

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Planning for the California Association of Local Agency Formation Commission's 2011 Annual Conference

**10. CLOSED SESSION**

None

**11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS**

**12. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:**

June 6, 2011