



Local Agency Formation Commission
Subdivision of the State of California

1700 Second Street, Suite 268
Napa, California 94559
Telephone: (707) 259-8645
Facsimile: (707) 251-1053
http://napa.lafco.ca.gov

December 5, 2011

Agenda Item No. 5e (Consent/Information)

November 28, 2011

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

SUBJECT: Designation of Chair and Vice Chair for 2012

The Commission will receive a report regarding the designation of the Chair and Vice Chair for the 2012 calendar year. The report is being presented for information.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 specifies each Local Agency Formation Commission (LAFCO) shall comprise no less than five regular members made by appointment. This includes two members appointed by the board of supervisors, two members appointed by the city selection committee, and one member appointed by the other four regular members.

A. Information

LAFCO of Napa County's ("Commission") Appointment of Chair and Vice Chair policy establishes an annual rotation system with respect to the designation of the Chair and Vice Chair among its regular members. This policy was adopted in August 2004 and assigns seat designations for all five regular positions on the Commission. The underlying purpose of the policy is to provide an automatic and predetermined rotation of the Chair and Vice Chair at the beginning of each calendar year to ensure each regular member position will have an opportunity to serve as the presiding officer of the agency.

The Commission's adopted policy designates Commissioners Chilton and Wagenknecht as Chair and Vice Chair, respectively, in 2012. The complete rotation schedule follows.

Table with 2 columns: Chair Schedule and Vice Chair Schedule. Lists 5 members for each role in a numbered list.

B. Commission Review

The Commission is invited to review and discuss the staff report as needed.

Attachment:

- 1) Commission Policy: Appointment of Chair and Vice Chair

Lewis Chilton, Vice Chair
Councilmember, Town of Yountville
Joan Bennett, Commissioner
Councilmember, City of American Canyon
Juliana Inman, Alternate Commissioner
Councilmember, City of Napa

Bill Dodd, Chair
County of Napa Supervisor, 4th District
Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District
Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Commissioner
Representative of the General Public
Gregory Rodeno, Alternate Commissioner
Representative of the General Public
Keene Simonds
Executive Officer

**Local Agency Formation Commission of Napa County**  
Policy For the Appointment of Chair and Vice-Chair  
(Adopted: August 3, 2004)

It is the policy of the Commission that:

1. This policy becomes effective January 1, 2005.
2. The terms of office of the Chair and Vice-Chair shall be one calendar year and shall begin on January 1.
3. Upon the date of adoption of this policy, for the purposes of establishing a rotational system for the appointment of the chair and vice-chair, each regular member seat on the Commission shall have a designation as indicated in the following table:

<u>Seat Designation</u>	<u>Occupant of Seat on Aug. 1, 2004</u>
City Member I	Lori Luporini
City Member II	Ken Slavens
County Member I	Mike Rippey
County Member II	Brad Wagenknecht
Public Member	Guy Kay

It shall be the responsibility of the Executive Officer to maintain a record of the seat designations and occupants.

4. The Chair on January 1, 2005 shall be the occupant of the seat designated City Member I.
5. The Vice-Chair of the Commission shall be appointed according to the following:

<u>Seat Designation of the Chair</u>	<u>Seat Designation of the Vice-Chair</u>
City Member I	County Member I
County Member I	City Member II
City Member II	County Member II
County Member II	Public Member
Public Member	City Member I

6. Upon completion of a term as Vice-Chair, that member shall be appointed to serve as the Chair of the Commission.
7. If a vacancy should be created in the office of the Chair for any reason, the members shall, at the next regular meeting, appoint the Vice-Chair to fill the vacancy for the remaining unexpired term.
8. If a vacancy should be created in the office of the Vice-Chair for any reason, the members shall, at the next regular meeting, appoint a Vice-Chair to fill the vacancy for the remaining unexpired term in accordance with the system set forth in Statement #5.
9. If a member fulfills an unexpired term of the Chair, he shall be appointed to fulfill the subsequent full term of the office.
10. The Commission may create temporary changes to the schedule in Statement #5 as part of an action item placed on the agenda.

**Local Agency Formation Commission of Napa County**  
Policy For the Appointment of Chair and Vice-Chair

Seat Designations and Occupants  
Updated: July 25, 2005

City Member I  
City Member II  
County Member I  
County Member II  
Public Member

Lori Luporini  
Dr. Andrew Alexander  
Bill Dodd  
Brad Wagenknecht  
Guy Kay