



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 5f (Consent/Action)

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer *BF*

MEETING DATE: June 6, 2022

SUBJECT: Work Program for Fiscal Year 2022-23

RECOMMENDATION

It is recommended the Commission adopt the Resolution of the Local Agency Formation Commission of Napa County Adopting a Work Program for Fiscal Year 2022-23, included as Attachment One.

SUMMARY

Local policy directs the Commission to annually adopt a Work Program for purposes of scheduling key activities over the course of the fiscal year. Most notably, this includes assigning approximate schedules for the preparation of municipal service reviews (MSRs) and sphere of influence (SOI) updates. In addition, the Work Program lists other priority activities including audits, budgets, state legislation, policies, LAFCO quarterly newsletters, LAFCO's website, and other relevant activities.

Staff prepared a draft Work Program for fiscal year 2022-23, which is included as an exhibit to the draft resolution (Attachment One). The Work Program is highlighted by MSRs and SOI updates for the following local agencies to be completed in-house by staff, listed in order of timeline: Silverado Community Services District; Napa County Resource Conservation District; City of St. Helena; City of Calistoga; City of Napa; Napa Sanitation District; and County Service Area No. 4. It is recommended the Commission adopt the Work Program by resolution.

ATTACHMENT

- 1) Draft Resolution Adopting the Work Program for Fiscal Year 2022-23

Margie Mohler, Chair
Councilmember, Town of Yountville

Mariam Aboudamous, Commissioner
Councilmember, City of American Canyon

Beth Painter, Alternate Commissioner
Councilmember, City of Napa

Brad Wagenknecht, Vice Chair
County of Napa Supervisor, 1st District

Diane Dillon, Commissioner
County of Napa Supervisor, 3rd District

Ryan Gregory, Alternate Commissioner
County of Napa Supervisor, 2nd District

Kenneth Leary, Commissioner
Representative of the General Public

Eve Kahn, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer

RESOLUTION NO. _____

**RESOLUTION OF
THE LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
ADOPTING A WORK PROGRAM FOR FISCAL YEAR 2022-23**

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Sections 56000 et seq.) directs the Local Agency Formation Commission of Napa County (hereinafter “the Commission”) to prepare Municipal Service Reviews in order to prepare and to update spheres of influence; and

WHEREAS, local policy directs the Commission to annually adopt a Work Program; and

WHEREAS, the Commission’s annual Work Program establishes a schedule for the preparation of Municipal Service Reviews, Sphere of Influence Updates, and other agency activities; and

WHEREAS, at its June 6, 2022 meeting, the Commission considered adopting a Work Program for fiscal year 2022-23 prepared by staff.

NOW, THEREFORE, BE IT RESOLVED that the Local Agency Formation Commission of Napa County hereby adopts the Work Program for fiscal year 2022-23, included as Exhibit “A” to this resolution.

This Resolution shall take effect immediately.

The foregoing resolution was duly and regularly adopted by the Commission at a public meeting held on June 6, 2022, after a motion by Commissioner _____, seconded by Commissioner _____, by the following vote:

AYES: Commissioners _____

NOES: Commissioners _____

ABSENT: Commissioners _____

ABSTAIN: Commissioners _____

Margie Mohler
Commission Chair

ATTEST: _____
Brendon Freeman
Executive Officer

Napa LAFCO Work Program for Fiscal Year 2022-23			
		Timeline	Comments
STUDIES	Silverado Community Services District MSR & SOI	2022	Previous MSR completed in 2014 (Central County Region MSR), previous SOI completed in 2016
	Napa County Resource Conservation District MSR & SOI	2022	Previous MSR & SOI completed in 2016
	City of St. Helena MSR & SOI	2022 or 2023	Previous MSR & SOI completed in 2008, on hold for permanent City Manager
	City of Calistoga MSR & SOI	2023	Previous MSR & SOI completed in 2016
	City of Napa MSR & SOI	2023	Previous MSR completed in 2014 (Central County Region MSR), previous SOI completed in 2014, on hold until City General Plan update complete
	Napa Sanitation District SOI	2023	Previous MSR completed in 2014 (Central County Region MSR), previous SOI completed in 2015, on hold for City & County housing element progress
	County Service Area No. 4 MSR & SOI	2023	Previous MSR & SOI completed in 2017
ADMINISTRATION	Audit	Annual	Will be presented by the County Auditor-Controller
	Budget	Annual	Final budget must be adopted by June 15, two Commissioners will be appointed to Budget Committee in December, staff presents quarterly budget reports
	Legislation	Ongoing	Legislative Committee reviews state legislation and recommends positions
	Policies	Ongoing	Policy Committee reviews and recommends updates
	Newsletter	Quarterly	Quarterly newsletter issued in January, April, July, and October
	Website	Ongoing	Staff updates information on website
OTHER	Strategic Planning	2022 or 2023	Commission will schedule a strategic planning session to consider challenges, opportunities, and vision for LAFCO
	Support Services Agreement with County of Napa	2022 or 2023	Staff working with County to update agreement, amendments will be presented to Commission and BOS for adoption
	2022 CALAFCO Annual Conference (Newport Beach)	October 2022	Additional details forthcoming
	2023 CALAFCO Staff Workshop (Monterey)	March 2023	Additional details forthcoming
Presented on June 6, 2022			