



Local Agency Formation Commission of Napa County

Subdivision of the State of California

We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

■ Joan Bennett, Chair ■ Diane Dillon, Vice Chair ■ Brian J. Kelly ■ Greg Pitts ■ Brad Wagenknecht
■ Keith Caldwell, Alternate ■ Juliana Inman, Alternate ■ Gregory Rodeno, Alternate

Administrative Office

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REGULAR MEETING AGENDA Monday, February 2, 2015, 4:00 PM

**Location: City of American Canyon – Council Chambers
4381 Broadway Street, Suite 201, American Canyon, CA 94503**

1. CALL TO ORDER BY CHAIR; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

4. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

5. RECOGNITION OF SERVICE: Bill Dodd and Mark Luce

6. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

a) [Approval of Meeting Minutes: December 1, 2014 Regular Meeting and January 12, 2015 Special Meeting \(Commission Workshop\)](#)

b) [Current and Future Proposals](#)

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

a) [Alternatives for Provision of Legal Counsel Services to the Commission](#)

The Commission will consider revisions to its policy and procedure for retaining legal counsel and the selection of a private law firm to replace part or all of the legal services it now receives from the Napa County Counsel's Office.

8. DISCUSSION ITEMS

a) Workshop Follow-up and Direction to Staff

The Commission will review a summary of a workshop held on January 12, 2015 and will hear and discuss reports on the following aspects of that discussion and may direct staff to take further action:

1. City Selection Committee Rotation
2. Review of County – Napa LAFCO Memorandum of Understanding
3. Executive Officer Recruitment Update
4. Authorization for Strategic Planning Event

b) Progress on Municipal Service Review and Sphere of Influence Update Study Schedule

The Commission will receive an update on its current study schedule of municipal service reviews and sphere of influence updates.

c) Authorization to Participate in County P-Card Program

The Commission will receive an update on the County Auditor's development of a credit card program available to Napa County special districts and LAFCO.

9. EXECUTIVE OFFICER REPORT

10. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

11. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING: Monday, April 6, 2015 at 4:00 P.M. to be held at the Town of Yountville Council Chambers, 6550 Yount Street, Yountville, CA 94599.

MEETING INFORMATION

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Commission. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Commission no less than 72 hours prior to the meeting date by contacting (707) 259-8645.

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.
