



Local Agency Formation Commission of Napa County

Subdivision of the State of California

We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

■ Diane Dillon, Chair ■ Juliana Inman, Vice Chair ■ Paul Dohring ■ Brian J. Kelly ■ Brad Wagenknecht
■ Ryan Gregory, Alternate ■ Kenneth Leary, Alternate ■ Gregory Rodeno, Alternate

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REGULAR MEETING AGENDA

Monday, April 3, 2017, 2:00 PM

County of Napa Administration Building
1195 Third Street, Board Chambers, 3rd Floor
Napa, California 94559

1. CALL TO ORDER BY CHAIR; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

4. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

5. RECOGNITION OF SERVICE: Joan Bennett

6. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

- a) [Approval of Meeting Minutes: February 6, 2017 Special Meeting and March 6, 2017 Special Meeting](#)
- b) [Current and Future Proposals](#)
- c) [Abandonment of Redwood Road No. 5 Annexation](#)
- d) [Temporary Change to Chair and Vice Chair Rotation](#)
- e) [Proposed Amendment to California Environmental Quality Act Consultant Contract](#)

7. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) **Final Municipal Service Review and Sphere of Influence Update for the Town of Yountville (30 Minutes)**

The Commission will review a final Municipal Service Review and Sphere of Influence Update for the Town of Yountville. The final report examines the availability and adequacy of municipal services provided by Yountville relative to the Commission's mandates to facilitate orderly growth and development. The recommended action is for the Commission to adopt a resolution confirming the determinative statements in the report and expanding Yountville's sphere of influence to include the 13.4-acre study area. The Municipal Service Review is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to California Code of Regulations Section 15306. The recommended expansion to Yountville's sphere does not qualify for an exemption from CEQA. The Commission, as Lead Agency, has conducted an independent review of available documentation pertaining to the sphere of influence study area. The Town of Yountville has prepared an initial study and adopted a negative declaration for its General Plan Amendments Related to Annexations and Land Preservation (May 19, 2016), which identifies and evaluates the environmental impacts associated with annexation of the study area, including a sphere of influence amendment. Staff has reviewed the initial study and negative declaration and has independently determined that the initial study and negative declaration adequately analyze the potential environmental impacts associated with the recommended expansion of Yountville's sphere of influence.

b) **Proposed Budget for Fiscal Year 2017-2018 (10 Minutes)**

The Commission will consider adopting a resolution to approve a proposed budget for 2017-2018. Proposed operating expenses total \$498,713 and represent a 6.7% decrease over the current fiscal year. Proposed operating revenues total \$452,947 with the remaining shortfall (\$45,766) to be covered by drawing from agency reserves.

8. DISCUSSION ITEMS

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

a) **Draft Municipal Service Review and Sphere of Influence Update for the Napa County Mosquito Abatement District (10 Minutes)**

The Commission will review a draft Municipal Service Review and Sphere of Influence Update for the Napa County Mosquito Abatement District. The draft report includes written determinations making statements on the level and range of agency services and includes a recommendation to update the current sphere of influence with no changes. The Commission is invited to discuss the draft report and provide feedback to staff in anticipation of receiving a final Municipal Service Review and Sphere of Influence Update for formal action as part of a public hearing at a future meeting. No action will be taken by the Commission as part of this item.

9. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

a) **Authorize Commission Chair to Execute Consultant Contract for Municipal Service Reviews and Sphere of Influence Updates and Budget Adjustment (5 Minutes)**

Staff recommends the Commission authorize the Executive Officer to negotiate a contract with E Mulberg & Associates, and authorize the Chair to sign the contract, for municipal service reviews and sphere of influence updates for the South County Region as well as additional on-call services as needed. Staff also recommends the Commission approve a budget adjustment to transfer \$24,700 from Administration Services (Account No. 52100) to Consulting Services (Account No. 52310).

10. EXECUTIVE OFFICER REPORT (5 Minutes)

11. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

12. ADJOURNMENT TO NEXT SCHEDULED MEETING

Monday, May 1, 2017, at 1:00 P.M. at the Napa Valley Transportation Authority Board Chambers, located at 625 Burnell Street, Napa, CA 94559.

MEETING INFORMATION

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Commission. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Commission no less than 72 hours prior to the meeting date by contacting (707) 259-8645.

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.
