



Local Agency Formation Commission of Napa County

Subdivision of the State of California

We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Brad Wagenknecht, Chairman ■ Brian J. Kelly, Vice Chairman ■ Joan Bennett ■ Lewis Chilton ■ Bill Dodd
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REGULAR MEETING AGENDA

Monday, April 1, 2013

County of Napa Administration Building
1195 Third Street, Board Chambers, 3rd Floor
Napa, California 94559

1. CALL TO ORDER BY CHAIR; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

4. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

a) [Progress Report on Strategic Plan \(Action\)](#)

The Commission will receive a report on progress made to date in meeting goals and implementing strategies in the current two-year strategic plan. The report is being presented to the Commission to formally accept.

b) [Approval of Meeting Minutes \(Action\)](#)

The Commission will consider approving minutes prepared by staff for the February 4, 2013 meeting.

c) [Current and Future Proposals \(Information\)](#)

The Commission will receive a report summarizing current and future proposals. The report is being presented for information.

6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) [Proposed Budget for Fiscal Year 2013-2014](#)

The Commission will consider adopting a proposed budget for 2013-2014 nearly identical to the draft approved in February and subsequently circulated for review among local funding agencies. Proposed operating expenses total \$448,800 and represent a 3.8% increase over the current fiscal year. Proposed operating revenues total \$435,937 with the majority coming from local funding agencies; the latter of which would increase by 3.1%. The anticipated shortfall – (\$12,863) – would be covered by drawing down on agency reserves.

b) [Proposed Annexation of 2012 Imola Avenue to the City of Napa: \[Part I\]\(#\) / \[Part II\]\(#\)](#)

The Commission will consider a proposal filed by the City of Napa to annex an approximate 1.9 acre unincorporated lot located at 2012 Imola Avenue (046-311-013). Staff recommends approval of the proposal with two discretionary amendments. The first amendment would expand the annexation boundary to include 0.4 acres of additional unincorporated land covering two adjacent lots at 2008 (046-311-007) and 2010 (046-311-008) Imola Avenue along with all of the adjacent public right-of-way. The second amendment would concurrently detach the affected territory from County Service Area No. 4. Approval of the proposal with the recommended amendments would be subject to separate protest proceedings absent 100% landowner consent.

PUBLIC HEARING ITEMS CONTINUED...

c) **Napa Berryessa Resort Improvement District Sphere of Influence Update: [Part I](#) / [Part II](#)**

The Commission will consider taking two separate actions relating to the agency's scheduled sphere of influence update on the Napa Berryessa Resort Improvement District. The first proposed action is for the Commission to formally receive and file a final report on the sphere update. The second proposed action is for the Commission to adopt a draft resolution enacting the final report's central recommendation to affirm the District's sphere designation with the addition of 130 acres comprising Oakridge Estates.

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

a) **[Request to Amend Adopted Study Schedule](#)**

The Commission will consider a request from the City of St. Helena to amend the agency's current study schedule calendaring municipal service reviews and sphere of influence updates. The request seeks to advance the scheduled study of the north valley region by one year to 2013-2014 to accommodate and address increasing community interest in possible amendments to St. Helena's sphere of influence.

8. DISCUSSION ITEMS

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

a) **[Guest Presentation from the California Association of Local Agency Formation Commissions](#)**

The Commission will receive a presentation from the new Executive Director for the California Association of Local Agency Formation Commission (CALAFCO), Pamela Miller, with respect to current and planned activities.

b) **[Legislative Report](#)**

The Commission will receive a report from staff summarizing notable items under discussion as the 2013-2014 legislative session commences. The report is being presented for discussion with possible direction for staff with respect to issuing comments on specific items. It is anticipated the Commission will consolidate consideration of this item with the preceding presentation from CALAFCO (8a).

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities.

10. CLOSED SESSION

None

11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

12. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING: June 3, 2013

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.
