



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

MEETING MINUTES OF AUGUST 3, 2009

1. CALL TO ORDER; ROLL CALL

Chair Kelly called the meeting to order at 4:04 p.m.

Roll was called with Regular Commissioners Chilton, Inman and Chair Kelly present. Alternate Commissioners Bennett, Luce (*voting for Wagenknecht*), and Rodeno were also present.

Excused: Commissioners Dodd and Wagenknecht.

Staff present: Keene Simonds, Executive Officer; Jackie Gong, Commission Counsel; Brendon Freeman, Analyst; and Kathy Mabry, Commission Secretary.

2. PLEDGE OF ALLEGIANCE

Commissioner Rodeno led the Pledge of Allegiance.

3. APPROVAL OF MINUTES: Minutes of June 1, 2009 Meeting

The Commission was presented with minutes from the June 1, 2009 meeting for approval. Upon motion by Commissioner Chilton and second by Commissioner Luce, the minutes were approved.

4. PUBLIC COMMENT

Chair Kelly invited members of the audience to provide public comment. No comments were received.

5. CONSENT ITEMS

a) Fourth Quarter Budget Report for 2008-2009

The Commission received a fourth quarter budget report for the 2008-2009 fiscal year.

The report summarized overall expenses through the fourth and final quarter of FY 2008-09.

b) 2009-2010 Budget Contributions

The Commission reviewed a report calculating the budget contributions for the six funding agencies in 2009-2010. The Commission directed the Executive Officer to request the Napa County Auditor-Controller's Office to issue agency invoices.

c) Amendment to Support Services Agreement with County of Napa

The Commission considered approving an amendment to its support services agreement with the County of Napa. The proposed amendment establishes the Commission's 2009-2010 annual charge for information technology services from the County in the amount of \$18,705.

Upon motion by Commissioner Luce and second by Commissioner Inman, the consent calendar items were approved.

6. PUBLIC HEARING ITEM

a) Silverado Community Services District: Activation of Latent Powers

The Commission considered a proposal from the Silverado Community Services District to activate latent powers to improve and maintain sidewalks, walking paths, and any incidental works within its jurisdictional boundary. Staff recommended approval of the proposal as submitted.

Chair Kelly opened the public hearing. No comments were received. Chair Kelly closed the public hearing.

Upon motion by Commissioner Luce and second by Commissioner Inman, the Commission approved the revised resolution reflecting minor typographical changes adopting the determinations (**Resolution No. 09-07**).

7. ACTION ITEMS

a) Villa Lane/Trancas Street No. 2 Annexation to Napa Sanitation District

The Commission considered a proposal from a property owner to annex approximately 6.6 acres of incorporated territory to Napa Sanitation District. Staff recommended the Commission approve the proposal as modified to include an adjacent 0.3 acre incorporated parcel for the purpose of providing a more logical boundary for the District. The affected territory as modified is identified by the County of Napa Assessor's Office as 038-250-064 and 038-400-005.

Upon motion by Commissioner Luce and second by Commissioner Chilton, the Commission approved the resolution adopting the determinations (**Resolution No. 09-08**).

b) California Association of Local Agency Formation Commissions: Annual Conference

The Commission considered appointing a delegate and alternate delegate for the California Association of Local Agency Formation Commission's Annual Conference scheduled for October 28-30, 2009 in Yosemite. Commissioner Chilton nominated Chair Kelly as delegate and Vice-Chair Inman as the delegate alternate for the business meetings at the conference.

The Commission also considered submitting nominations for CALAFCO's board vacancies and achievement awards. The Commission nominated Commissioner Inman for City Member on CALAFCO. The Commission also authorized the Chair to nominate Commissioners Wagenknecht and Rodeno for County and Public seats on CALAFCO, respectively, if either member wishes to run.

The Commission also nominated its recently completed municipal service review for CALAFCO's "Project of the Year" award. Staff commented that they would be nominating the Commission for CALAFCO's "Most Effective Commission" award given its proactivity over the last year.

8. DISCUSSION ITEM

a) Legislative Report

Staff provided the Commission with a report on the 2009-2010 legislative activities of the California Association of Local Agency Formation Commissions. No action was taken.

9. EXECUTIVE OFFICER REPORT

The Commission was provided with a verbal report from the Executive Officer regarding the following items:

- o Update on 2011 CALAFCO Annual Conference to be hosted by Napa LAFCO.
- o Update on Study Schedule

10. INFORMATION ITEMS

a) Current and Future Proposals

Staff provided an overview regarding the status of proposals on file with LAFCO and proposals expected to be submitted to the Commission in the near future.

11. CLOSED SESSION

There was no closed session.

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

There were no comments.

13. ADJOURNMENT

The meeting was adjourned at 4:49 p.m. The next regular LAFCO meeting is scheduled for Monday, October 5, 2009 at 4:00 p.m.

Brian J. Kelly, Chair

ATTEST: Keene Simonds
Executive Officer

Prepared by:

Kathy Mabry
Commission Secretary