



**MINUTES OF THE MEETING OF THE  
LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY  
AUGUST 7, 2006**

1. **CALL TO ORDER; ROLL CALL**  
**THE LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY MET IN REGULAR SESSION, MONDAY, AUGUST 7, 2006 AT 4:00 P.M.**  
**THE FOLLOWING MEMBERS WERE PRESENT: VICE-CHAIR ALEXANDER AND COMMISSIONERS KAY AND BLOCK. ALTERNATE MEMBERS IN ATTENDANCE: COMMISSIONER LUCE (VOTING), KELLY AND COFFEY.**  
**CHAIR DODD AND COMMISSIONER WAGENKNECHT WERE EXCUSED.**
  
2. **PLEDGE OF ALLEGIANCE**  
**COMMISSIONER KELLY LED THE SALUTE TO THE FLAG.**
  
3. **APPROVAL OF MINUTES: JUNE 5, 2006 AND JUNE 19, 2006**  
**MEETING MINUTES OF JUNE 5, 2006 AND JUNE 19, 2006 WERE APPROVED.**  
**VOTE: KB-GK-AA-ML**
  
4. **PUBLIC COMMENT**  
**NONE.**
  
5. **CONSENT CALENDAR**
  - a) ***Linda Vista Avenue/Wine Country Avenue No. 5 District Annexation to the Napa Sanitation District***  
The Commission will consider a resolution approving the annexation of an approximate 0.81 acre portion of a 5.0 acre incorporated parcel to the Napa Sanitation District. The annexation is intended to facilitate the extension of sewer service to an existing single-family residence in the City of Napa. The proposal has 100% consent from the affected property owner.  
**ADOPTED RESOLUTION #06-05                      VOTE: GK-ML-AA-KB**
  
  - b) ***Redwood Road/Argyle Street District Annexation to the Napa Sanitation District***  
The Commission will consider a resolution approving the annexation of approximately 0.52 acres of incorporated territory to the Napa Sanitation District. The annexation is intended to facilitate the division of the subject territory into two new residential lots in the City of Napa. The proposal has 100% consent from the affected property owner.  
**ADOPTED RESOLUTION #06-06                      VOTE: GK-ML-AA-KB**
  
  - c) ***Old Sonoma Road District Annexation to the Congress Valley Water District***  
The Commission will consider a resolution approving the annexation of approximately 11.55 acres of unincorporated territory to the Congress Valley Water District. The subject territory is already served by the District, but is outside its jurisdictional boundary. The annexation is intended to formally authorize the District to serve the subject territory in a manner that conforms to Government Code. The proposal has 100% consent from the affected property owners.  
**ADOPTED RESOLUTION #06-07                      VOTE: GK-ML-AA-KB**
  
  - d) **FY05-06 Budget: Close of Accounting Records**  
The Commission will review a report regarding the close of accounting records for FY05-06.  
**INFORMATION ONLY. NO ACTION TAKEN.**  
**CONSENT CALENDAR APPROVED. VOTE: GK-ML-AA-KB**

6. PUBLIC HEARING

**a) Napa Sanitation District – Comprehensive Sphere of Influence Review**

The Commission will review a report and consider the recommendations of staff regarding a comprehensive update to the Napa Sanitation District's sphere of influence. The Commission may adopt a resolution making related determinations as required by California Government Code §56425.

**PRESENTATION PROVIDED BY STAFF. PUBLIC HEARING OPENED. COMMENTS WERE RECEIVED FROM NANCY PALANDATI (CALIFORNIA RURAL LEGAL ASSISTANCE). PUBLIC HEARING CLOSED. FOLLOWING DISCUSSION, THE COMMISSION APPROVED THE STAFF RECOMMENDATIONS.**

**ADOPTED RESOLUTION #06-15 VOTE: GK-KB-AA-ML  
N**

7. COMMISSION ACTION

**a) Comprehensive Study of Sanitation/Wastewater Treatment Providers: Special Districts**

The Commission will consider written determinations regarding the sewer service operations of the Circle Oaks County Water District, Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, Napa River Reclamation District No. 2109, and the Spanish Flat Water District. The Commission may adopt resolutions as required by California Government Code §56430.

**PRESENTATION PROVIDED BY STAFF. THE COMMISSION APPROVED THE STAFF RECOMMENDATIONS**

**ADOPTED RESOLUTIONS #06-08, 06-09, 06-10, 06-11 and 06-12. VOTE: KB-GK-AA-ML**

**b) Comprehensive Study of Landscaping and Lighting Districts**

The Commission will consider written determinations regarding the service operations of the County Service Area No. 3 and the Silverado Community Services District. The Commission may adopt resolutions as required by California Government Code §56430.

**PRESENTATION PROVIDED BY STAFF. THE COMMISSION APPROVED THE STAFF RECOMMENDATIONS.**

**ADOPTED RESOLUTIONS #06-13 and 06-14. VOTE: GK-KB-AA-ML**

**c) 2006 CALAFCO Business Meeting**

The Commission will consider appointing one of its members to serve as a delegate for the 2006 CALAFCO Business Meeting scheduled for September 6, 2006 in San Diego.

**PRESENTATION PROVIDED BY STAFF. THE COMMISSION APPOINTED COMMISSIONER KELLY TO REPRESENT NAPA LAFCO AT THE ANNUAL CALAFCO BUSINESS MEETING. IF COMMISSIONER KELLY IS UNABLE TO ATTEND, COMMISSIONER WAGENKNECHT WILL BE THE FIRST ALTERNATE, AND CHAIR DODD WILL BE THE SECOND ALTERNATE.**

**d) Legislative Report**

The Commission will receive a copy of the most recent legislative report from CALAFCO for the 2005-2006 session. The Commission will consider the recommendation of staff to adopt positions of support for AB 2158, AB 2223, AB 2259, AB 1602, and AB 3074.

**PRESENTATION PROVIDED BY STAFF. THE COMMISSION APPROVED STAFF RECOMMENDATION AND DIRECTED STAFF TO SEND LETTERS IN SUPPORT OF AB 2158, AB 2223, AB 2259, AB 1602 and AB 3074. VOTE: KB-GK-AA-ML**

8. COMMISSION DISCUSSION

**a) Comprehensive Study of Sanitation/Wastewater Treatment Providers: Cities**

The Commission will review written determinations concerning the sewer service operations of the Cities of American Canyon, Calistoga, St. Helena, and the Town of Yountville. The determinations are being presented for a first-reading and address the nine service factors the Commission is required to consider as part of its service review mandate.

**PRESENTATION PROVIDED BY STAFF. NO ACTION TAKEN.**

9. EXECUTIVE OFFICER REPORT

The Commission will receive an oral report from the Executive Officer regarding staff activities, correspondence, and active and pending proposals and studies.

**a) Staff Activities**

- Recruitment of LAFCO Analyst

**RECRUITMENT HAS BEGUN WITH A SEPTEMBER 12, 2006 DEADLINE FOR APPLICATIONS.**

- 2006 CALAFCO Annual Conference, September 5-7, San Diego

**STAFF REPORTED THAT CHAIR DODD, COMMISSIONERS WAGENKNECHT AND KELLY, AS WELL AS COUNTY COUNSEL JACKIE GONG AND EXECUTIVE OFFICER KEENE SIMONDS WILL BE ATTENDING THE CALAFCO CONFERENCE THIS YEAR.**

**b) Correspondence**

- Circle Oaks County Water District

**STAFF DIRECTED THE COMMISSION TO CORRESPONDENCE RECEIVED.**

**c) Active and Pending Proposals and Studies**

- *El Centro Avenue No. 8 City Annexation to the City of Napa* (active proposal)
- *Comprehensive Study of Fire Protection Services* (active study)
- *Lake Berryessa Governance Study* (pending study)

**STAFF PROVIDED A VERBAL STATUS REPORT. NO ACTION TAKEN.**

10. CLOSED SESSION

**NONE.**

11. NEW BUSINESS/COMMISSIONER COMMENTS

**NONE.**

12. ADJOURNMENT TO NEXT REGULAR MEETING: October 2, 2006

**MEETING ADJOURNED TO NEXT REGULAR MEETING OF OCTOBER 2, 2006.**

---

DR. ANDREW ALEXANDER  
Vice-Chair

ATTEST:

Executive Officer

CLERK OF THE COMMISSION

---

KATHY MABRY  
Commission Secretary

**Key**

Members:    **BD** = Bill Dodd;   **AA** = Dr. A. Alexander;   **GK** = Guy Kay;   **BW** = Brad Wagenknecht;  
                  **KB** = Kevin Block

Alternates:    **BK** = Brian Kelly;   **ML** = Mark Luce;   **CC** = Cindy Coffey

Notations Under Vote:    **N** = No;   **X** = Excused/Absent;   **A** = Abstained

*The making of the motion and second are reflected respectively in the order of the recorded vote.*