



Local Agency Formation Commission of Napa County
Subdivision of the State of California

1754 Second Street, Suite C
Napa, California 94559
Phone: (707) 259-8645
www.napa.lafco.ca.gov

We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 8a (Consent/Action)

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer *BF*

MEETING DATE: February 6, 2023

SUBJECT: Approval of Meeting Minutes: December 5, 2022 Regular Meeting

SUMMARY AND RECOMMENDATION

This is a consent item for formal action. Accordingly, if interested, the Commission is invited to pull this item for additional discussion with the concurrence of the Chair.

The Commission will consider approving the draft meeting minutes prepared by staff for the December 5, 2022 regular meeting, included as Attachment One.

Staff recommends approval of the draft meeting minutes.

ATTACHMENT

- 1) Draft Minutes for December 5, 2022 Regular Meeting

Margie Mohler, Chair
Councilmember, Town of Yountville

Mariam Aboudamous, Commissioner
Councilmember, City of American Canyon

Beth Painter, Alternate Commissioner
Councilmember, City of Napa

Anne Cottrell, Vice Chair
County of Napa Supervisor, 3rd District

Belia Ramos, Commissioner
County of Napa Supervisor, 5th District

Joelle Gallagher, Alternate Commissioner
County of Napa Supervisor, 1st District

Kenneth Leary, Commissioner
Representative of the General Public

Eve Kahn, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
MEETING MINUTES OF DECEMBER 5, 2022**

1. WELCOME AND CALL TO ORDER; ROLL CALL

Chair Mohler called the regular meeting of December 5, 2022 to order at 2:02 PM.

At the time of roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Margie Mohler, Chair	Ryan Gregory (<i>Absent</i>)	Brendon Freeman, Executive Officer
Brad Wagenknecht, Vice Chair	Eve Kahn	Dawn Mittleman Longoria, Analyst II and Interim Clerk
Diane Dillon	Beth Painter (<i>Voting</i>)	Gary Bell, Commission Counsel (<i>Absent</i>)
Kenneth Leary		
Mariam Aboudamous (<i>Absent</i>)		

2. PLEDGE OF ALLEGIANCE

Chair Mohler led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Chair Mohler asked if there were any requests to rearrange the agenda. There were no requests. Upon motion by Commissioner Leary and second by Commissioner Wagenknecht, the Commission adopted the agenda as submitted by the following vote:

VOTE:

AYES: LEARY, WAGENKNECHT, DILLON, MOHLER, PAINTER

NOES: NONE

ABSENT: ABOUDAMOUS

ABSTAIN: NONE

4. PUBLIC COMMENTS

Chair Mohler invited members of the audience to provide public comment. No comments were received.

5. CONSENT ITEMS

Action Items:

- a) **Approval of Meeting Minutes: October 3, 2022, Regular Meeting**
- b) **Approval of Meeting Calendar for 2023**
- c) **Approval of Amendment to General Policy Determinations Changing the Name to Policy on Proposals and Making Other Changes Amendment to Policy on Indemnification**
- d) **Establishing a Matching Retirement Savings Contribution for the Executive Officer in 2023**

Receive Report for Information Only:

- e) **First Quarter Budget Report for Fiscal Year 2022-23**
- f) **Current and Future Proposals**
- g) **Expiring Commissioner Terms in 2023**
- h) **Bay Area Greenprint Case Study on Napa LAFCO**
- i) **Legislative Report**
- j) **CALAFCO Annual Conference Report**

Chair Mohler asked if Commissioners wanted to discuss any of the consent items, no requests were made.

Upon motion by Commissioner Wagenknecht and second by Commissioner Leary, the consent action items were approved by the following vote:

VOTE:

AYES: WAGENKNECHT, LEARY, DILLON, MOHLER, PAINTER
NOES: NONE
ABSENT: ABOUDAMOUS
ABSTAIN: NONE

6. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Chair Mohler invited members of the audience to provide public comment. No comments were received.

a) Financial Audit for Fiscal Year Ending June 30, 2022

The Commission received and filed a financial audit prepared by Brown Armstrong for the fiscal year ending June 30, 2022.

Upon motion by Commissioner Leary and second by Commissioner Dillon, the Commission accepted the financial audit for the fiscal year ending June 30, 2022 by the following vote:

VOTE:

AYES: LEARY, DILLON, MOHLER, PAINTER, WAGENKNECHT
NOES: NONE
ABSENT: ABOUDAMOUS
ABSTAIN: NONE

7. INFORMATION ITEMS

Chair Mohler invited members of the audience to provide public comment. No comments were received.

a) Presentation on the Napa Valley Drought Contingency Plan

The Commission received a presentation on the Napa Valley Drought Contingency Plan from City of Napa Water Resources Analyst Patrick Costello. No action was taken.

8. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

Chair Mohler opened the meeting to Commission comments/requests; none were received.

Local Agency Formation Commission of Napa County

Meeting Minutes of December 5, 2022

Page 3 of 3

9. RECOGNITION OF SERVICE FOR COMMISSIONERS DILLON AND WAGENKNECHT

10. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING

The meeting was adjourned at 2:53 PM. The next regular LAFCO meeting is scheduled for Monday, February 6, 2023, at 2:00 PM. The meeting location will be at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3rd floor, Napa, CA 94559.

Margie Mohler, LAFCO Chair

ATTEST:

Brendon Freeman, Executive Officer

Prepared by:

Dawn Mittleman Longoria, Interim Commission Clerk

DRAFT