



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

1030 Seminary Street, Suite B  
Napa, California 94559  
Phone: (707) 259-8645  
Fax: (707) 251-1053  
www.napa.lafco.ca.gov

---

*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

---

**Agenda Item 8a (Discussion)**

**TO:** Local Agency Formation Commission

**PREPARED BY:** Brendon Freeman, Executive Officer

**MEETING DATE:** October 7, 2019

**SUBJECT:** Consultant Update on Countywide Water and Wastewater Municipal Service Review

---

**BACKGROUND**

On November 15, 2018, the Commission entered into a contract with Policy Consulting Associates (PCA) for professional services to prepare the scheduled Countywide Water and Wastewater Municipal Service Review (MSR). As part of the contract, Richard Berkson Associates will prepare the financial portion of the MSR. Further, West Yost Associates has been retained to provide engineering-related services, including fact checking and peer review.

PCA developed a project-specific website to provide opportunities for ongoing interaction with the subject agencies and members of the general public. The website is available to the public online at <https://sites.google.com/pcateam.com/napamsr/home>.

**SUMMARY**

This report is for discussion purposes. As part of this item, the Commission will receive a verbal update on the Countywide Water and Wastewater MSR from Ms. Jennifer Stephenson, representing PCA. The update will involve an overview of potential determinations and recommendations that may be included in the MSR with respect to governance structure options and service provision. The Commission is invited to discuss, provide feedback to staff and PCA, and/or request additional information.

It is important to note the draft MSR was originally expected to be circulated to the public in November 2019 and discussed at the Commission's meeting on December 2, 2019. However, due to challenges related to information gathering for some of the subject agencies paired with a delay in the initiation of the multi-jurisdictional Drought Contingency Plan, it is now anticipated a draft MSR will be circulated to the public in January 2020 and presented at the Commission's meeting on February 3, 2020. Toward this end, it is recommended the Commission consider scheduling a special meeting in March 2020 to discuss the draft MSR in detail and receive public comments.

**ATTACHMENTS**

None

---

Kenneth Leary, Vice Chair  
Councilmember, City of American Canyon

Margie Mohler, Commissioner  
Councilmember, Town of Yountville

Scott Sedgley, Alternate Commissioner  
Councilmember, City of Napa

Brad Wagenknecht, Commissioner  
County of Napa Supervisor, 1st District

Diane Dillon, Commissioner  
County of Napa Supervisor, 3rd District

Ryan Gregory, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Gregory Rodeno, Chair  
Representative of the General Public

Eve Kahn, Alternate Commissioner  
Representative of the General Public

Brendon Freeman  
Executive Officer