



## Local Agency Formation Commission of Napa County

Subdivision of the State of California

*We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

Brad Wagenknecht, Chairman ■ Brian J. Kelly, Vice Chairman ■ Joan Bennett ■ Lewis Chilton ■ Bill Dodd  
Juliana Inman, Alternate ■ Mark Luce, Alternate ■ Gregory Rodeno, Alternate

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## REGULAR MEETING AGENDA

Monday, January 7, 2013

County of Napa Administration Building  
1195 Third Street, Board Chambers, 3<sup>rd</sup> Floor  
Napa, California 94559

**1. CALL TO ORDER BY CHAIR; ROLL CALL: 4:00 P.M.**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

**4. PUBLIC COMMENTS**

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

**5. CONSENT ITEMS**

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

**a) Amendments to Adopted Fee Schedule (Action)**

The Commission will consider minor amendments to its adopted fee schedule to reflect new filing charges for the California Department of Fish and Game for lead agencies under the California Environmental Quality Act.

**b) Approval of Agency Newsletter (Action)**

The Commission will review an agency newsletter prepared by staff. The newsletter summarizes notable actions and related accomplishments in the 2012 calendar year as well as highlighting pending activities. The newsletter complies with the Commission's strategic plan to perform proactive outreach to improve the public's awareness and understanding of the agency and its various functions. The newsletter is being presented to the Commission to formally approve for public distribution.

**c) Approval of Meeting Minutes (Action)**

The Commission will consider approving minutes prepared by staff for the December 3, 2012 meeting.

**d) Current and Future Proposals (Information)**

The Commission will receive a report summarizing current and future proposals. The report is being presented for information. Three new proposals have been submitted since the December 3, 2012 meeting.

**6. PUBLIC HEARING ITEMS**

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

None

**7. ACTION ITEMS**

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

**a) Commendation for Dedicated Service: William Chiat**

The Commission will recognize the distinguished service of William Chiat upon his recent retirement as the Executive Director for the California Association of Local Agency Formation Commissions. A draft resolution of commendation will be presented for formal adoption.

**ACTION ITEMS CONTINUED...**

**b) Proposed Annexation of 1101 Grandview Drive to the City of Napa**

The Commission will consider a proposal from the City of Napa to annex approximately 1.1 acres of unincorporated territory located at 1101 Grandview Drive (043-091-013). Staff recommends approval of the proposal with two discretionary amendments to expand the proposed annexation boundary to include an additional 0.1 acre portion of adjacent right-of-way and concurrent detachment of the affected territory from County Service Area No. 4. Standard conditions are also recommended.

**8. DISCUSSION ITEMS**

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

None

**9. EXECUTIVE OFFICER REPORT**

The Commission will receive a verbal report from the Executive Officer regarding current staff activities.

**10. CLOSED SESSION**

None

**11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS**

**12. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING: February 4, 2013**

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Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.

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