



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

MEETING MINUTES OF JUNE 1, 2009

1. CALL TO ORDER; ROLL CALL

Vice-Chair Inman called the meeting to order at 4:03 p.m.

Roll was called with Regular Commissioners Chilton, Dodd, Wagenknecht, Rodeno (*voting for Kelly*) and Vice-Chair Inman present. Alternate Commissioners Bennett and Luce were also present.

Excused: Chair Kelly.

Staff present: Keene Simonds, Executive Officer; Jackie Gong, Commission Counsel; Brendon Freeman, Analyst; and Kathy Mabry, Commission Secretary.

2. PLEDGE OF ALLEGIANCE

Vice-Chair Inman led the Pledge of Allegiance.

3. APPROVAL OF MINUTES: Minutes of May 4, 2009 Meeting

The Commission was presented with minutes from the May 4, 2009 meeting for approval. Upon motion by Commissioner Dodd and second by Commissioner Chilton, the minutes were approved.

4. PUBLIC COMMENT

Vice-Chair Inman invited members of the audience to provide public comment. No comments were received.

5. CONSENT ITEMS

a) Authorization to Approve Audit Expenditure

The Commission considered authorizing the Chair to enter into an agreement with Gallina LLP for the preparation of an independent audit for the 2008-2009 fiscal year at a cost of \$4,725.

Upon motion by Commissioner Wagenknecht and second by Commissioner Chilton, the consent calendar item was approved.

6. PUBLIC HEARING ITEMS

a) Southeast Napa County: Municipal Service Review

Staff provided a verbal summary of the final report concerning the Commission's scheduled municipal service review on the southeast county region.

Vice-Chair Inman opened the public hearing. Brent Cooper, American Canyon Community Development Director and Glen Weeks, American Canyon Fire District Chief both spoke to the Commission, providing compliments to the staff on the municipal service review.

Vice-Chair Inman closed the public hearing.

Upon motion by Commissioner Dodd and second by Commissioner Rodeno, the Commission approved the report and the resolution adopting the determinations. (**Resolution No. 09-05**).

b) Final Budget for 2009-2010

The Commission received a final budget from the Budget Committee for 2009-2010. Staff provided a verbal summary of the report, which included an amendment to LAFCO Agreement No. 03-01 to extend the office lease at 1700 Second Street in Napa.

Upon motion by Commissioner Wagenknecht and second by Commissioner Dodd, the final budget for 2009-2010 was adopted (**Resolution No. 09-06**), and the Commission authorized the Chair to sign the amendment to LAFCO Agreement No. 03-01 to extend the office lease through June 2012.

7. ACTION ITEMS

a) Approval of Meeting Calendar for Second Half of 2009

The Commission considered approving a meeting calendar for the second six months of 2009. Regular meetings were proposed for August 3rd, October 5th, and December 7th. A special meeting was also proposed for November 2nd to hold the Commission's Biennial Workshop.

Upon motion by Commissioner Wagenknecht and second by Commissioner Rodeno, the meeting calendar for the second six months of 2009 was approved.

8. DISCUSSION ITEMS

a) Legislative Report

Staff provided the Commission with a report on the legislative activities of the California Association of Local Agency Formation Commissions. No action was taken.

b) Website Presentation

Brendon Freeman, Staff Analyst, provided the Commission with a brief presentation on its new website prepared by Planeteria, Inc. Various comments were received from the Commission, including designing a banner logo and those changes will be implemented to the website.

9. EXECUTIVE OFFICER REPORT

The Commission was provided with a verbal report from the Executive Officer regarding the following items:

- o CALAFCO Items
- o Secretary Mabry has recently formed the Bay Area LAFCO Clerks Network Group.

10. INFORMATION ITEMS

a) Current and Future Proposals

Staff provided an overview regarding the status of five active proposals on file with LAFCO and three expected to be submitted to the Commission in the near future.

b) Correspondence from CALAFCO

Staff provided the Commission with correspondence from the California Association of Local Agency Formation Commissions' regarding the organizations current and planned activities, as well as the opportunity to serve on the CALAFCO Board of Directors.

11. CLOSED SESSION

There was no closed session.

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

There were no comments.

13. ADJOURNMENT

The meeting was adjourned at 4:42 p.m. The next regular LAFCO meeting is scheduled for Monday, August 3, 2009 at 4:00 p.m.

Juliana Inman, Vice-Chair

ATTEST: Keene Simonds
Executive Officer
Prepared by:

Kathy Mabry
Commission Secretary