



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

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**April 4, 2011**  
**Agenda Item No. 8b (Discussion)**

March 30, 2010

**TO:** Local Agency Formation Commission

**FROM:** Keene Simonds, Executive Officer  
Brendon Freeman, Analyst

**SUBJECT: Update on the Law Enforcement Municipal Service Review**

The Commission will receive an update on its scheduled municipal service review on law enforcement services. Staff anticipates presenting a draft report on the law enforcement municipal service review at the next regularly scheduled meeting.

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The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 directs Local Agency Formation Commissions (LAFCOs) to review and update each local agency's sphere of influence every five years as needed. Spheres are planning policies used by LAFCOs to demark the territory it believes represents the affected agency's appropriate future service area and jurisdictional boundary within a specified time period. All jurisdictional changes and outside service extensions must be consistent with the affected agencies' spheres with limited exceptions. Sphere determinations may also lead LAFCOs to take other actions under their authority, such as initiating the formation or dissolution of a special district. LAFCOs must inform their sphere determinations by preparing municipal service reviews to consider the level, range, and need for governmental services within their county jurisdiction. LAFCOs must complete the municipal service review process prior to making related sphere determinations.

**A. Discussion**

*Municipal Service Review on Law Enforcement Services*

Consistent with LAFCO of Napa County's ("Commission") adopted study schedule, staff has initiated work on a municipal service review for law enforcement services provided throughout Napa County. The municipal service review's immediate objective is to develop and expand the Commission's knowledge and understanding of the current and planned provision of law enforcement services relative to present and projected conditions and circumstances. This includes evaluating the availability and adequacy of law enforcement services provided by the five principal service providers operating in Napa County: American Canyon Police Department (ACPD); Calistoga Police Department (CPD); Napa Police Department (NPD); St. Helene Police Department (SHPD); and Napa County Sheriff Department (NCSD).

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Keene Simonds  
Executive Officer

***Current Status***

Staff has initiated contact with NCSO as well as the police chiefs of each of the four police departments. This includes accumulating information relative to the availability and sufficiency of resources to accommodate current and future demands within each department. Staff has also initiated work on a draft law enforcement municipal service review, which is expected to be presented to the Commission at its June 6, 2011 meeting.

**B. Commission Review**

Commissioners are encouraged to provide feedback to staff on the update of the law enforcement municipal service review. Unless otherwise directed, staff anticipates presenting a complete draft report on the municipal service review for discussion at the Commission's next regular scheduled meeting, which is set for June 6, 2011.

Attachments:

None