



**Local Agency Formation Commission of Napa County
LAFCO of Napa County**

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Juliana Inman, Chair
Bill Dodd, Vice Chair
Lewis Chilton, Commissioner
Brian J. Kelly, Commissioner
Brad Wagenknecht, Commissioner
Joan Bennett, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

REGULAR MEETING AGENDA

Monday, August 2, 2010
County of Napa Administration Building
1195 Third Street, Board Chambers
Napa, California 94559

1. CALL TO ORDER; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES
June 7, 2010

4. PUBLIC COMMENTS

In this time period, anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive. With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

a) **[Amendment to Support Services Agreement with County of Napa \(Action\)](#)**

The Commission will consider approving an amendment to its support services agreement with the County of Napa. The proposed amendment establishes the Commission's 2010-2011 annual charge for information technology services from the County in the amount of \$14,945.

b) **[Fourth Quarter Budget Report for 2009-2010 \(Action\)](#)**

The Commission will receive a fourth quarter budget report for 2009-2010. The report compares adopted and actual expenses through the fourth and final quarter and confirms the Commission finished the fiscal year with \$122,820 in unexpended budgeted funds. The report is being presented to the Commission to receive and file.

c) **[2010-2011 Budget Amendments \(Action\)](#)**

The Commission will consider budget amendments for 2010-2011 to reflect revised agency contribution calculations that have been prepared in conjunction with the close of 2009-2010.

6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) **[Sphere of Influence Update on American Canyon Fire Protection District](#)**

The Commission will receive a final report on its scheduled sphere of influence update on the American Canyon Fire Protection District. The final report recommends adding four distinct areas to the sphere of influence totaling 402 acres. The Commission will consider adopting a resolution updating the District's sphere of influence consistent with the recommendation of the final report.

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Applicants may address the Commission. Any other member of the public may receive permission to provide comments on any item at the discretion of the Chair.

ACTION ITEMS CONTINUED...

- a) **[Devlin Road/South Kelly Road Annexation to the City of American Canyon](#)**
The Commission will consider a proposal from the City of American Canyon to annex approximately 293 acres of unincorporated territory located near Devlin Road and South Kelly Road. The affected territory includes one contiguous area comprising three distinct properties commonly referred to as Atkins, Headwaters, and Panattoni. Modifications are recommended to reorganize the proposal to include concurrent annexation for two of the properties to the American Canyon Fire Protection District and detachment for all three properties from County Service Area No. 4. The County of Napa Assessor's Office identifies the affected properties as 057-040-007, 057-090-069, 057-090-079, and 057-090-080.
- b) **[California Association of Local Agency Formation Commissions: Annual Conference Items](#)**
The Commission will consider appointing a delegate and alternate delegate for the California Association of Local Agency Formation Commission's annual conference scheduled for October 6-8, 2010 in Palm Springs. The Commission will also consider submitting nominations for CALAFCO board vacancies and achievement awards.
- c) **[Island Annexation Program](#)**
The Commission will receive a report summarizing staff's activities to date in developing an island annexation program aimed at eliminating unincorporated pockets within the City of Napa. The report is being presented to the Commission for discussion and possible action with respect to providing additional staff direction.

8. DISCUSSION ITEMS

Items calendared for discussion do not require a public hearing. A member of the public may receive permission to provide comments on any item at the discretion of the Chair.

- a) **[Legislative Report](#)**
The Commission will receive a status report on the second year of the 2009-2010 session of the California Legislature as it relates to bills directly or indirectly effecting Local Agency Formation Commissions. The status report is being presented for discussion only.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Ad Hoc Committee on Policies and Procedures
- Agency Correspondence

10. INFORMATION ITEMS

Items calendared for information are presented to the Commission to receive and file.

- a) **[California Association of Local Agency Formation Commissions](#)**
The Commission will receive a report on the results of the California Association of Local Agency Formation Commissions' proposal to amend its bylaws to establish regions for purposes of electing board of directors. The proposal was approved by a vote of 51 to 2.
- b) **[Request to Defer Scheduled Sphere of Influence Review and Update for County Service Area No. 3](#)**
The Commission has received a written request from the County of Napa to defer the currently scheduled sphere of influence review and update on County Service Area No. 3 to January 2011.
- c) **[Current and Future Proposals](#)**
The Commission will receive a report summarizing current and future proposals. No new proposals have been submitted since the June 7, 2010 meeting.
- d) **[Report on Website Visits](#)**
The Commission will receive a report summarizing visitor traffic to the agency's new website since January 2010. The report is being presented for informational purposes only.

11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

12. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:
October 4, 2010