



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

1754 Second Street, Suite C  
Napa, California 94559  
Phone: (707) 259-8645  
www.napa.lafco.ca.gov

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**Agenda Item 7f (Consent/Information)**

**TO:** Local Agency Formation Commission

**PREPARED BY:** Brendon Freeman, Executive Officer *BF*  
Dawn Mittleman Longoria, Analyst II *DML*

**MEETING DATE:** December 6, 2021

**SUBJECT:** Outreach Committee Update

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**BACKGROUND AND SUMMARY**

This is a consent item for information purposes only. Accordingly, if interested, the Commission is invited to pull this item for additional discussion with the concurrence of the Chair. No formal action will be taken as part of this item.

The Commission will receive an update on activities involving the ad hoc Outreach Committee (“the Committee”). Commissioners Leary and Painter serve on the Committee.

On October 4, 2021, the Commission received a report from the Committee along with a recommendation to circulate outreach materials, including a letter to all local elected officials and a new quarterly newsletter. Following much discussion, the Commission directed staff to work with the Committee to make several changes to the newsletter as requested by members of the Commission and only circulate the modified newsletter to the general public as well as a scaled back cover letter with a link to the newsletter to all local elected officials in Napa County.

On October 25, 2021, the Committee met and discussed the Commission’s direction from the October 4<sup>th</sup> meeting. The Committee incorporated the Commission’s requested changes into the newsletter. The final version of the newsletter is included as Attachment One. The Committee also prepared a concise cover letter addressed to local elected officials, included as Attachment Two. Staff circulated these items via email consistent with the Commission’s direction.

Staff will continue to prepare and circulate similar quarterly newsletters every January, April, July, and October unless the Commission requests any changes.

**ATTACHMENTS**

- 1) Napa LAFCO Quarterly Newsletter (Issue 1, October 2021)
- 2) Cover Letter to Local Agencies and Elected Officials

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Margie Mohler, Vice Chair  
Councilmember, Town of Yountville

Mariam Aboudamous, Commissioner  
Councilmember, City of American Canyon

Beth Painter, Alternate Commissioner  
Councilmember, City of Napa

Diane Dillon, Chair  
County of Napa Supervisor, 3rd District

Brad Wagenknecht, Commissioner  
County of Napa Supervisor, 1st District

Ryan Gregory, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Kenneth Leary, Commissioner  
Representative of the General Public

Eve Kahn, Alternate Commissioner  
Representative of the General Public

Brendon Freeman  
Executive Officer

# Local Agency Formation Commission (LAFCO) of Napa County

*We Manage Local Government Boundaries, Evaluate Municipal  
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## Recent News:

- Completed the [Napa Countywide Water and Wastewater Municipal Service Review](#) (MSR). MSRs are how LAFCOs make decisions about governmental boundaries and services.
- Adopted a new [Policy on Spheres of Influence](#) (SOIs). SOIs are at the heart of what we do at LAFCO.
- Completed SOI reviews for eight special districts.
- Received a CALAFCO achievement award for the Napa Pipe development project.
- Commissioner Margie Mohler re-elected to CALAFCO Board of Directors.
- Office relocated! Find us at 1754 Second Street, Suite C in Downtown Napa.

## On the Horizon:

- Initiate City of St. Helena MSR and SOI review in spring 2022.
- Initiate City of Napa MSR and SOI review in fall 2022.
- Review and update [Policy on MSRs](#).
- CALAFCO Executive Director recruitment.
- Next Meeting Monday, December 6, 2021 at 2:00 PM.

October 2021  
Volume 1, Issue 1

Visit our Website:  
[www.napa.lafco.ca.gov](http://www.napa.lafco.ca.gov)

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## Commission Roster

Diane Dillon, Chair, County Member  
Margie Mohler, Vice Chair, City Member  
Mariam Aboudamous, City Member  
Kenneth Leary, Public Member  
Brad Wagenknecht, County Member  
Beth Painter, Alternate City Member  
Ryan Gregory, Alternate County Member  
Eve Kahn, Alternate Public Member

## Agency Staff

Brendon Freeman, Executive Officer  
Dawn Mittleman Longoria, Analyst II  
Kathy Mabry, Commission Clerk  
DeeAnne Gillick, Legal Counsel



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**TO: Elected Officials in Napa County**

**SUBJECT: LAFCO Quarterly Newsletter (October 2021)**

The Local Agency Formation Commission (LAFCO) of Napa County is pleased to release its first quarterly newsletter. The newsletter is intended to provide relevant information about recent and planned LAFCO studies to elected officials and the general public. The newsletter also announces other LAFCO news and upcoming events. Please click the following link to view the newsletter on LAFCO's website: [https://www.napa.lafco.ca.gov/uploads/documents/LAFCO\\_QuarterlyNewsletter\\_October2021.pdf](https://www.napa.lafco.ca.gov/uploads/documents/LAFCO_QuarterlyNewsletter_October2021.pdf).

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