



Local Agency Formation Commission
LAFCO of Napa County

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Napa, California 94559
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<http://napa.lafco.ca.gov>

October 5, 2009
Agenda Item No. 8a (Discussion)

September 29, 2009

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer
Brendon Freeman, Analyst

SUBJECT: Progress Report on Study Schedule

The Commission will review a progress report on the agency's study schedule calendaring municipal service reviews and sphere of influence updates for the 2008/2009-2012/2013 period.

Local Agency Formation Commissions (LAFCOs) are responsible under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 for coordinating the orderly formation and development of governmental agencies and services. This includes establishing and updating spheres of influence for each city and special district to designate the territory LAFCO believes represents the affected agency's probable future boundary and service area. All boundary changes and outside service extensions must be consistent with the spheres of influence of the affected agencies with limited exceptions.

LAFCOs are required to update spheres of influence every five years as needed. State law also requires LAFCOs to inform their sphere of influence determinations by conducting municipal service reviews to comprehensively evaluate the level and range of governmental services provided within their jurisdictions. The collective purpose in preparing these studies is to make LAFCOs more proactive and effective in fulfilling their mandate to advantageously provide for the present and future needs of the public.

A. Discussion

At its February 4, 2008 meeting, LAFCO of Napa County ("Commission") adopted a study schedule calendaring municipal service reviews and sphere of influence updates for the 2008/2009-2012/2013 period (attached). The underlying focus of the study schedule is to expand on the baseline information collected during the inaugural round of municipal service reviews and sphere of influence updates completed in 2007/2008. In particular, this includes measuring key trends relating to the adequacy, capacity, and cost of essential governmental services supporting growth and development in Napa County.

Juliana Inman, Vice Chair
Councilmember, City of Napa

Lewis Chilton, Commissioner
Councilmember, Town of Yountville

Joan Bennett, Alternate Commissioner
Councilmember, City of American Canyon

Bill Dodd, Commissioner
County of Napa Supervisor, 4th District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Chair
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer

Progress on the adopted study schedule has been slow overall given delays in the data collection necessary to complete the municipal service reviews and sphere of influence updates scheduled for 2008/2009. Most notably, staff has been delayed in initiating the scheduled municipal service review and subsequent sphere of influence updates for the three agencies serving the Lake Berryessa area: Lake Berryessa Resort Improvement District; Napa-Berryessa Resort Improvement District, and Spanish Flat Water District. This delay is primarily the result of time extension requests by two of the three affected agencies to complete the Commission's questionnaire (attached). Markedly, consistent with an earlier Commission determination, the municipal service review will explore the merits of alternative governance structures with respect to economizing, improving, and sustaining governmental services in the region.

Staff has also been delayed in following up on the recently completed municipal service review on the southeast county region. This involves preparing sphere of influence updates for the City of American Canyon, American Canyon Fire Protection District, and County Service Area No. 3 calendared for 2008/2009. Staff is awaiting submittal of the official Land Use Map by American Canyon reflecting recent revisions to the City General Plan. This submittal is necessary to complete the analysis of American Canyon's request to expand their sphere of influence to reflect their adopted urban growth boundary. This delay has prohibited staff from proceeding with the sphere of influence updates for the other two agencies given American Canyon's role as a principal land use authority and municipal service provider in the region.

All studies calendared for 2009/2010 are currently underway and expected to be completed as scheduled by the end of the fiscal year. This includes preparing a countywide municipal service review on law enforcement services provided throughout the incorporated and unincorporated areas of Napa County. The other calendared studies underway include individual municipal service reviews and sphere of influence updates for County Service Area No. 4, Napa County Mosquito Abatement District, and Napa County Regional Park and Open Space District.

B. Commission Review

The Commission is invited to review and discuss the progress of the study schedule. The Commission may also provide direction to staff with respect to agendaing a future action to consider making any desired changes to the study schedule.

Attachments:

- 1) Adopted Study Schedule
- 2) Correspondence from LBRID and NBRID



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
STUDY SCHEDULE (2008/09-2012/13)**

**Municipal Service Reviews (Government Code §56430)
Sphere of Influence Reviews (Government Code §56425)**

Adopted: February 4, 2008
Amended: November 3, 2008

Fiscal Year 2008/2009

South Napa County

Municipal service review will examine the governmental services provided by the City of American Canyon, American Canyon Fire Protection District, and County Service Area No. 3. The municipal service review will precede sphere of influence reviews for all three local agencies.

Lake Berryessa Area

Municipal service review will examine the governmental services provided by the Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, and the Spanish Flat Water District. The municipal service review will precede sphere of influence reviews for all three local agencies.

Fiscal Year 2009/2010

County Service Area No. 4

Municipal service review will examine the governmental services provided by County Service Area No. 4 and will precede a sphere of influence review.

Napa County Regional Park & Open Space District

Municipal service review will examine the governmental services provided by the Napa County Regional Park & Open Space District will precede the establishment of a sphere of influence review.

Napa County Mosquito Abatement District

Municipal service review will examine the governmental services provided by the Napa County Mosquito Abatement District and will precede a sphere of influence review.

Law Enforcement Services

Municipal service review will examine public law enforcement (i.e., police protection) services provided in Napa County.

Fiscal Year 2010/2011

Central Napa County

Municipal service review will examine the governmental services provided by the City of Napa, Napa Sanitation District, Silverado Community Services District, and Congress Valley Water District. The municipal service review will precede sphere of influence reviews for all four local agencies.

Napa River Reclamation District No. 2109

Municipal service review will examine the governmental services provided by the Napa River Reclamation District No. 2109 and will precede a sphere of influence review.

Transportation Services

Municipal service review will examine public transit and road services provided in Napa County.

Fiscal Year 2011/2012

Town of Yountville

Municipal service review will examine the governmental services provided by the Town of Yountville and will precede a sphere of influence review.

Circle Oaks County Water District

Municipal service review will examine the governmental services provided by the Circle Oaks County Water District and will precede a sphere of influence review.

Napa County Flood Control and Water Conservation District

Municipal service review will examine the governmental services provided by the Napa County Flood Control and Water Conservation District and will precede a sphere of influence review.

Napa County Resource Conservation District

Municipal service review will examine the governmental services provided by the Napa County Resource Conservation District and will precede a sphere of influence review.

Fiscal Year 2012/2013

City of Calistoga

Municipal service review will examine the governmental services provided by the City of Calistoga and will precede a sphere of influence review.

City of St. Helena

Municipal service review will examine the governmental services provided by the City of St. Helena and will precede a sphere of influence review.

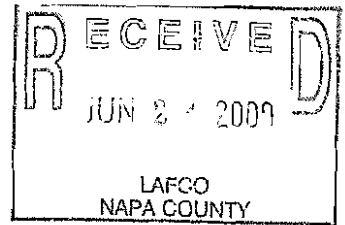
Los Carneros Water District

Municipal service review will examine the governmental services provided by the Los Carneros Water District and will precede a sphere of influence review.

Cemetery Services

Municipal service review will examine public interment services provided in Napa County and will precede a sphere of influence review of the Monticello Public Cemetery District and the Pope Valley Cemetery District.

LAKE BERRYESSA RESORT
IMPROVEMENT DISTRICT



DONALD G. RIDENHOUR, P.E.
District Engineer

June 19, 2009

Mr. Keene Simonds
LAFCO
1700 Second Street, Suite 268
Napa, California 94559

SUBJECT: Municipal Service Review and Sphere of Influence Update

Mr. Simonds:

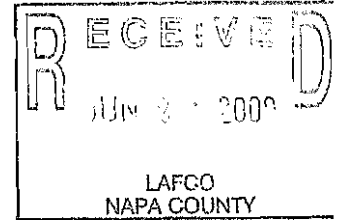
Based on your telephone conversation with Helene Franchi on Friday, I would like to formally request an extension of time to respond to the document request contained in your letter of June 19, 2009. As Helene mentioned, both districts are working with very limited staff resources due to budgetary constraints. We will respond to your request just as soon as possible and appreciate your patience.

Regards,

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Donald G. Ridenhour
District Engineer

NAPA BERRYESSA RESORT IMPROVEMENT DISTRICT



DONALD G. RIDENHOUR, P.E.
District Engineer

June 19, 2009

Mr. Keene Simonds
LAFCO
1700 Second Street, Suite 268
Napa, California 94559

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Donald G. Ridenhour
District Engineer