



**Local Agency  
Formation Commission**  
**LAFCO of Napa County**

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**JUNE 5, 2006**  
**AGENDA ITEM NO. 8e**

May 30, 2006

**TO:** Local Agency Formation Commission

**FROM:** Keene Simonds, Acting Executive Officer

**SUBJECT: LAFCO Study Schedule: Status Report**

The Commission will review a status report on its study schedule for municipal service reviews and sphere of influence updates. The status report is being presented for review and provides a summary of completed, active, and pending studies. The status report also provides an update on a pending governance study for the Lake Berryessa area.

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At its October 11, 2001 meeting, the Commission adopted a study schedule to complete its new municipal service review and revised sphere of influence update requirements. The initial schedule outlined several multi-phased studies involving the 22 cities and special districts under the jurisdiction of LAFCO of Napa County. The schedule was organized for all of the studies, comprising both service reviews and sphere of influence updates, to be completed by the statutory deadline of January 1, 2006. At its March 11, 2004 meeting, the Commission modified the schedule to consolidate several of the studies and to adjust the projected starting dates to reflect the two year delay by the State of California Office of Planning and Research in issuing final service review guidelines. In 2005, California Government Code was amended to extend the statutory deadline for LAFCOs to complete all service reviews and sphere of influence updates to January 1, 2008.

Staff has prepared the attached status report on the Commission's study schedule. The status report is being presented for review and provides a summary of completed, active, and pending studies. The status report illustrates that LAFCO has completed or started two-thirds of its scheduled studies. LAFCO has also completed two governance studies on the Napa Sanitation District and the Napa River Reclamation District No. 2109, which were determined to be needed based on the service reviews of both agencies. A third governance study on the Lake Berryessa area is pending. The need for this governance study is drawn from the *Comprehensive Water Service Study* and will examine the merits of consolidating the Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, and the Spanish Flat Water District. Staff anticipates presenting a work plan on this governance study at the Commission's August 2006 meeting.

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Dr. Andrew Alexander, Vice-Chair  
Mayor, City of Calistoga

Kevin Block, Commissioner  
Councilmember, City of Napa

Cindy Coffey, Alt. Commissioner  
Councilmember, City of American Canyon

Bill Dodd, Chair  
Supervisor, 4th District

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Supervisor, 1st District

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Guy Kay, Commissioner  
Representative of the General Public

Brian Kelly, Alt. Commissioner  
Representative of the General Public

Keene Simonds  
Acting Executive Officer

**LAFCO of Napa County**  
**Status Report on Service Review/Sphere of Influence Update Study Schedule, 2001-2008**  
**June 2006**

**COMPLETED STUDIES**

<b>STUDY</b>	<b>START DATE</b>	<b>COMMENTS</b>
<b>Comprehensive Study of the City of American Canyon</b> (agency study)	October 2002 (Oct. 2001)	Service review determinations were adopted in August 2003. A sphere of influence update was adopted in February 2004.
<b>Comprehensive Study of the Napa County Mosquito Abatement District</b> (agency study)	September 2003 (Nov. 2001)	Service review determinations were adopted in February 2005. A sphere of influence update was adopted in February 2005.
<b>Comprehensive Study of the City of Napa</b> (agency study)	June 2004 (April 2003)	Service review determinations were adopted in April 2005. A sphere of influence update was adopted in June 2005.

**LAFCO of Napa County**  
**Status Report on Service Review/Sphere of Influence Update Study Schedule, 2001-2008**  
**June 2006**

**ACTIVE STUDIES**

STUDY	START DATE	COMMENTS
<p><b>Comprehensive Water Service Study</b>  <b>(countywide service study: 13 agencies)</b></p>	<p>June 2002            (Jan. 2002)</p>	<p>Service review determinations were adopted for all 13 affected agencies between October 2003 and June 2004. The study will be completed once sphere of influence updates are adopted for the Congress Valley Water District (CVWD) and the Los Carneros Water District (LCWD). Staff is currently working with CVWD to resolve a suspected discrepancy involving its jurisdictional boundary line, which may impact LCWD. Staff anticipates resolving this issue and presenting sphere of influence updates for both special districts for consideration at the Commission's December 2006 meeting.</p> <p>Projected Completion Date: December 2006</p> <p>* Drawing from the information collected and analyzed as part of the <i>Comprehensive Water Service Study</i>, LAFCO prepared and completed a governance study on the Napa Sanitation District. The governance study concluded that reorganizing the District as a department or subsidiary district of the City of Napa would be difficult because it could create significant land use conflicts.</p> <p>* The <i>Comprehensive Water Service Study</i> identified the need for a governance study to evaluate the merits of consolidating the Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, and the Spanish Flat Water District. Staff has initiated discussions with County Public Works staff on the study and anticipates presenting a work plan to the Commission at its August 2006 meeting.</p>

**LAFCO of Napa County**  
**Status Report on Service Review/Sphere of Influence Update Study Schedule, 2001-2008**  
**June 2006**

<p><b>Comprehensive Study of Sanitation/ Wastewater Treatment Providers</b> (service study: 10 agencies)</p>	<p>November 2004 (April 2004)</p>	<p>Service review determinations for the Napa Sanitation District were adopted in April 2006. Determinations for the remaining 5 affected special districts (Circle Oaks County Water District, Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, Napa River Reclamation District, and the Spanish Flat Water District) are being presented for a first-reading as part of today’s meeting. It is anticipated that these service review determinations, with or without modifications, will be presented for consideration at the Commission’s August 2006 meeting. Service review determinations for the 4 affected cities (American Canyon, Calistoga, St. Helena, and Yountville) are scheduled to be presented for consideration at the Commission’s October 2006 meeting. The study will be completed once sphere of influence updates are adopted for the affected special districts. A sphere of influence update for the Napa Sanitation District is being presented for a first-reading as part of today’s meeting, and is expected to be presented for consideration at the Commission’s August 2006 meeting. Sphere of influence updates for the remaining five special districts are expected to be presented for consideration at the Commission’s October 2006 meeting.</p> <p>Projected Completion Date: October 2006</p>
<p><b>Comprehensive Study of the Napa River Reclamation District No. 2109</b> (agency study)</p>	<p>February 2005</p>	<p>Service review determinations were adopted in August 2005. This study will be completed once an updated sphere of influence is adopted. Staff anticipates presenting a sphere of influence update for consideration at the Commission’s October 2006 meeting.</p> <p>Projected Completion Date: October 2006</p> <p>* This study was not included in the original study schedule, but was prepared by staff at the direction of the Commission. Based on the service review, staff prepared and completed a governance study on the District that was presented to the Commission at its April 2006 meeting. The governance study concluded that reorganizing the District into a community services district was the best option with regard to meeting the present and future needs of the community.</p>

**LAFCO of Napa County**  
**Status Report on Service Review/Sphere of Influence Update Study Schedule, 2001-2008**  
**June 2006**

<p><b>Comprehensive Study of Landscaping and Lighting Districts</b>  <b>(service study: 2 agencies)</b></p>	<p>January 2005  (Dec 2003)</p>	<p>Service review determinations for the two affected agencies, County Service Area No. 3 and Silverado Community Services District, are being presented for a first-reading as part of today's meeting. It is anticipated that these service review determinations, with or without modifications, will be presented for consideration at the Commission's August 2006 meeting. The study will be completed once sphere of influence updates are adopted for both special districts. Staff anticipates presenting sphere of influence updates for both special districts for consideration at the Commission's October 2006 meeting.</p> <p>Projected Completion Date: October 2006</p>
<p><b>Comprehensive Study of Fire Protection Services</b>  <b>(service study: 6 agencies)</b></p>	<p>August 2005  (August 2004)</p>	<p>A draft copy of the service review report prepared by the Commission's consultant (Cotton/Bridges/Associates) is being presented for preliminary discussion as part of today's meeting. It is anticipated that service review determinations for the 6 affected agencies (Calistoga, Napa, St. Helena, Yountville, American Canyon Fire Protection District, and County of Napa) will be presented for consideration at the Commission's December 2006 meeting. The study will be completed once a sphere of influence update for the American Canyon Fire Protection District is adopted. Staff anticipates that a sphere of influence update will be presented for consideration at the Commission's April 2007 meeting.</p> <p>Projected Completion Date: April 2007</p>
<p><b>Comprehensive Study of the Napa County Resource Conservation Dist.</b>  <b>(agency study)</b></p>	<p>January 2006  (October 2004)</p>	<p>Staff anticipates presenting a draft copy of the service review report prepared by the Commission's consultant (Cotton/Bridges/Associates) at the August 2006 meeting. It is anticipated that service review determinations will be presented for consideration at the Commission's December 2006 meeting. The study will be completed once a sphere of influence is adopted by the Commission. It is anticipated that a sphere of influence update will be presented for consideration at the Commission's February 2007 meeting.</p> <p>Projected Completion Date: February 2007</p> <p>* This study has been separated from a joint-review of the Napa County Flood Control and Water Conservation District</p>

*Service specific and agency specific studies are indicated in parentheses. Dates in parentheses are the projected start date from the last update of the study schedule.* 4

**LAFCO of Napa County  
 Status Report on Service Review/Sphere of Influence Update Study Schedule, 2001-2008  
 June 2006**

**PENDING STUDIES**

<b>STUDY</b>	<b>ANTICIPATED START DATE</b>	<b>COMMENTS</b>
<b>Comprehensive Study of the Napa County Flood Control Water Conservation District (agency study)</b>	October 2006 (October 2003)	Study will draw on information collected as part of the water study. Projected Completion Date: April 2007 * This study has been separated from a joint-review of the Napa County Resource Conservation District.
<b>Comprehensive Study of the City of Calistoga (agency study)</b>	March 2007 (April 2005)	Study will commence with completion of sanitation and fire studies. Projected Completion Date: December 2007
<b>Comprehensive Study of the City of St. Helena (agency study)</b>	March 2007 (April 2005)	Study will commence with completion of sanitation and fire studies. Projected Completion Date: December 2007
<b>Comprehensive Study of the Town of Yountville (agency study)</b>	March 2007 (April 2005)	Study will commence with completion of sanitation and fire studies. Projected Completion Date: December 2007
<b>Comprehensive Study of Cemetery Districts (service study across 2 agencies)</b>	June 2007 (Sept. 2005)	Study will commence in Summer 2007. Projected Completion Date: December 2007