



Local Agency Formation Commission of Napa County

Subdivision of the State of California

We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

■ Juliana Inman, Chair ■ Diane Dillon, Vice Chair ■ Brian J. Kelly ■ Greg Pitts ■ Brad Wagenknecht
■ Keith Caldwell, Alternate ■ Joan Bennett, Alternate ■ Gregory Rodeno, Alternate

Administrative Office

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REGULAR MEETING AGENDA

Monday, June 1, 2015, 4:00 PM

County of Napa Administration Building

1195 Third Street, Board Chambers, 3rd Floor

Napa, California 94559

1. CALL TO ORDER BY CHAIR; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

4. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

- a) [Approval of Meeting Minutes: February 2, 2015, March 16, 2015 \(Special meeting\) and April 6, 2015.](#)
- b) [Time Extension Request: Orchard Avenue No. 4 Annexation to the Napa Sanitation District](#)
- c) [Time Extension Request: Big Ranch Road No. 5 Annexation to the Napa Sanitation District](#)
- d) [Current and Future Proposals](#)

6. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

a) [Commission Policy Update: Appointment of Chair and Vice-Chair](#)

The Commission will consider adopting a proposed amendment to its policy on the appointment of Chair and Vice-Chair. The proposed policy amendment would change the commencement dates for the Chair and Vice-Chair positions from January 1st to May 1st each calendar year to be in alignment with the Napa County City Selection Committee's process for making membership appointments to the Commission.

b) **Commission Policy Update: Commissioner Stipends**

The Commission will consider making changes to its policy regarding stipend payments for commissioners to attend meetings and trainings relating to LAFCO business.

c) **Garfield Lane No. 4 Annexation to the Napa Sanitation District**

The Commission will consider a landowner petition to annex a 1.0 acre incorporated parcel to the Napa Sanitation District. The subject parcel is located at 40 Garfield Lane in the City of Napa. The purpose of the proposed annexation is to facilitate the residential development of the subject parcel as contemplated in the applicant's tentatively approved development project. The proposal is exempt from CEQA under Public Resources Code Section 15332. The recommended action is for the Commission to adopt a resolution approving the proposal with standard terms and conditions.

d) **Legislative Report**

The Commission will receive an update on pending legislation affecting LAFCOs and consider authorizing the Executive Officer to sign letters in support or opposition of any locally relevant bills as desired.

7. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) **Final Budget for Fiscal Year 2015-2016**

The Commission will consider adopting a final budget setting operational expenses and revenues for 2015-2016. The recommended final budget is nearly identical to the proposed budget adopted in April and subsequently circulated for public review. Operating expenses total \$525,683 and represents a 2.2% increase over the current fiscal year. Operating revenues total \$482,444 and represents an 8.6% decrease over the current fiscal year. The anticipated shortfall – (\$43,239) – would be covered by agency reserves. Adoption of a final budget is not a project under the California Environmental Quality Act (CEQA). The recommended action is for the Commission to adopt a resolution approving the final budget for 2015-2016.

b) **Sphere of Influence Update for the Napa Sanitation District**

The Commission will receive a staff report providing information on activities to date regarding the draft sphere of influence update for the Napa Sanitation District. Staff recommends that the Commission continue the public hearing to the next regular meeting in deference to the need for additional information.

8. EXECUTIVE OFFICER REPORT

9. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

10. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING: Monday, August 3, 2015 at 4:00 PM at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, Suite 310 (3rd Floor), Napa, CA 94559.

MEETING INFORMATION

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Commission. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Commission no less than 72 hours prior to the meeting date by contacting (707) 259-8645.

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.
