



Local Agency Formation Commission of Napa County

Subdivision of the State of California

We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Brad Wagenknecht, Chairman ■ Brian J. Kelly, Vice Chairman ■ Joan Bennett ■ Bill Dodd ■ Gregory Pitts
Juliana Inman, Alternate ■ Mark Luce, Alternate ■ Gregory Rodeno, Alternate

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SPECIAL MEETING AGENDA

Monday, September 23, 2013

County of Napa Administration Building
1195 Third Street, Board Chambers, 3rd Floor
Napa, California 94559

1. CALL TO ORDER BY CHAIR; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

4. CLOSED SESSION

a) **Public Employee Appointment – Executive Officer** (Government Code Section 54957(b)(1))

5. DISCUSSION ITEMS

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

a) **Recruitment for Executive Officer – Procedural Direction**

The Recruitment Committee will provide an update on its search efforts. In addition Napa County Human Resources, which provides recruitment services to LAFCO, will update and seek input from the Commission about the proposed recruitment plan. The Commission is requested to provide its search committee and staff with further direction on the recruitment for the Executive Officer position.

6. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

a) **Authorization of Commission Counsel to Approve Personnel and Other Office Transactions (Action)**

The Commission will consider giving authority to Commission Counsel to approve personnel and other office transactions as needed, including staff payroll timesheets and expense reimbursements, effective until the appointment of an Executive Officer and further ratifying any approvals of Commission Counsel, dated September 7, 2013 to September 23, 2013.

b) **Approval of Contract for Consultant to Perform Interim Executive Officer Services (Action)**

The Commission will consider the approval of a contract with Peter Banning to provide interim executive officer services for the term of September 24, 2013 to January 31, 2014, and to appoint him as the Acting Executive Officer.

7. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING: October 7, 2013

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. All questions should be directed to Commission Counsel Jacqueline M. Gong at jgong@napa.lafco.ca.gov or 707-259-8249.
