



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**Agenda Item 5a (Consent/Action)**

**TO:** Local Agency Formation Commission

**PREPARED BY:** Dawn Mittleman Longoria, Assistant Executive Officer, Interim Clerk *DML*

**MEETING DATE:** April 3, 2023

**SUBJECT:** Approval of Meeting Minutes: February 6, 2023, Regular Meeting

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**SUMMARY AND RECOMMENDATION**

This is a consent item for formal action. Accordingly, if interested, the Commission is invited to pull this item for additional discussion with the concurrence of the Chair.

The Commission will consider approving the draft meeting minutes prepared by staff for the February 6, 2023, regular meeting, included as Attachment One.

Staff recommends approval of the draft meeting minutes.

**ATTACHMENT**

- 1) Draft Minutes for February 6, 2023, Regular Meeting

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Margie Mohler, Chair  
Councilmember, Town of Yountville

Mariam Aboudamous, Commissioner  
Councilmember, City of American Canyon

Beth Painter, Alternate Commissioner  
Councilmember, City of Napa

Anne Cottrell, Vice Chair  
County of Napa Supervisor, 3rd District

Belia Ramos, Commissioner  
County of Napa Supervisor, 5th District

Joelle Gallagher, Alternate Commissioner  
County of Napa Supervisor, 1st District

Kenneth Leary, Commissioner  
Representative of the General Public

Eve Kahn, Alternate Commissioner  
Representative of the General Public

Brendon Freeman  
*Executive Officer*



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY  
MEETING MINUTES OF FEBRUARY 6, 2023**

**1. WELCOME AND CALL TO ORDER; ROLL CALL**

Chair Mohler called the regular meeting of February 6, 2023, to order at 2:02 PM.

At the time of roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Margie Mohler, Chair	Joelle Gallagher	Brendon Freeman, Executive Officer
Anne Cottrell, Vice Chair	Eve Kahn	Gary Bell, Commission Counsel
Mariam Aboudamous	Beth Painter	
Kenneth Leary		Excused: Dawn Mittleman Longoria,
Belia Ramos		Assistant Executive Officer and Interim Clerk

**2. PLEDGE OF ALLEGIANCE**

Chair Mohler led the Pledge of Allegiance.

**3. OATH OF OFFICE FOR NEW COMMISSIONERS**

Commission Counsel administered Oaths of Office for new Commissioners Cottrell, Ramos, and Gallagher.

**4. APPROVAL OF AGENDA**

Chair Mohler asked if there were any requests to rearrange the agenda. There were no requests.

**5. PUBLIC COMMENTS**

Chair Mohler invited members of the audience to provide public comment. No comments were received.

**6. RECOGNITION OF SERVICE: Ryan Gregory**

**7. SPECIAL PRESENTATION: LAFCO 101**

Staff presented an introduction to LAFCO, including an overview of LAFCO's history, powers, and legislative mandates. At the conclusion of the presentation, Chair Mohler requested comments and questions from the Commission. The Commission discussed the presentation and noted resources from the state association, California Association of LAFCOs, as well as those on the Napa LAFCO website.

**8. CONSENT ITEMS**

**Action Items:**

- a) **Approval of Meeting Minutes:** December 5, 2022, Regular Meeting

**Receive Report for Information Only:**

- b) **Second Quarter Budget Report for Fiscal Year 2022-23**  
 c) **Current and Future Proposals**  
 d) **CALAFCO Quarterly Newsletter and 2023 Events Calendar**  
 e) **Local Policy Manual**  
 f) **Directory of Local Agencies Subject to LAFCO Jurisdiction**

Chair Mohler asked if Commissioners wanted to discuss any of the consent items, no requests were made. Chair Mohler invited members of the audience to provide public comment. No comments were received. Legal Counsel Bell responded to legal questions. It was determined that consent item 8a would be considered separately.

Upon motion by Commissioner Ramos and second by Commissioner Leary, the consent items 8(b-f) were approved by the following vote:

**VOTE:**

**AYES:** RAMOS, LEARY, ABOUDAMOUS, COTTRELL, AND MOHLER

**NOES:** NONE

**ABSENT:** NONE

**ABSTAIN:** NONE

Upon motion by Commissioner Leary and second by Chair Mohler, the consent item 8a was approved by the following vote:

**VOTE:**

**AYES:** LEARY, MOHLER, AND ABOUDAMOUS

**NOES:** NONE

**ABSENT:** NONE

**ABSTAIN:** COTTRELL AND RAMOS

## 9. ACTION ITEMS

### a) Subcommittee Appointments

Staff made a presentation regarding the Budget Committee and the Legislative Committee.

Chair Mohler opened the matter for discussion among the Commission. After discussion, Chair Mohler suggested that the two committees should be acted upon separately.

Upon motion by Commissioner Aboudamous and second by Commissioner Ramos, the Commission appointed Chair Mohler and Commissioner Leary to the Fiscal Year 2023-24 Budget Committee by the following vote:

**VOTE:**

**AYES:** ABOUDAMOUS, RAMOS, COTTRELL, LEARY, AND MOHLER

**NOES:** NONE

**ABSENT:** NONE

**ABSTAIN:** NONE

Upon motion by Chair Mohler and second by Commissioner Cottrell, the Commission appointed Commissioner Aboudamous and Alternate Commissioner Painter to the Legislative Committee by the following vote:

**VOTE:**

**AYES:** MOHLER, COTTRELL, ABOUDAMOUS, RAMOS, AND LEARY

**NOES:** NONE

**ABSENT:** NONE

**ABSTAIN:** NONE

**b) CALAFCO Board of Directors Vacancy and Possible Nomination**

The Commission received an update on the membership of the California Association of LAFCOs (CALAFCO) Board of Directors and an opportunity to nominate a county member to complete an unexpired term on the CALAFCO Board. Chair Mohler opened the matter for Commission discussion and comment.

Upon motion by Chair Mohler and second by Commissioner Aboudamous, the Commission nominated Commissioner Cottrell for county member for the California Association of LAFCOs (CALAFCO) Board of Directors by the following vote:

**VOTE:**

**AYES:** MOHLER, ABOUDAMOUS, COTTRELL, LEARY, AND RAMOS

**NOES:** NONE

**ABSENT:** NONE

**ABSTAIN:** NONE

**10. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS**

Chair Mohler opened the meeting to Commission comments/requests; none were received.

**11. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING**

The meeting was adjourned at 2:52 PM. The next regular LAFCO meeting is scheduled for Monday, April 3, 2023, at 2:00 PM. The meeting location will be at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3rd floor, Napa, CA 94559.

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Margie Mohler, LAFCO Chair

ATTEST:

Brendon Freeman, Executive Officer

Prepared by:

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Dawn Mittleman Longoria, Assistant Executive Officer,  
Interim Clerk